



SCRUTINY BOARD (ADULTS, HEALTH & ACTIVE LIFESTYLES)

Meeting to be held remotely on
Tuesday, 24th November, 2020 at 1.30 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Councillors

- C Anderson - Adel and Wharfedale;
- J Elliott - Morley South;
- N Harrington - Wetherby;
- H Hayden (Chair) - Temple Newsam;
- M Iqbal - Hunslet and Riverside;
- C Knight - Weetwood;
- G Latty - Guiseley and Rawdon;
- S Lay - Otley and Yeadon;
- D Ragan - Burmantofts and Richmond Hill;
- A Smart - Armley;
- P Truswell - Middleton Park;
- A Wenham - Roundhay;

Co-opted Member (Non-voting)

Dr J Beal - Healthwatch Leeds

Note to observers of the meeting: To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1090&MId=10094&Ver=4>

Principal Scrutiny Adviser:
Angela Brogden
Tel: (0113) 37 88661

Produced on Recycled Paper

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 20TH OCTOBER 2020

7 - 12

To approve as a correct record the minutes of the meeting held on 20th October 2020.

7

LEEDS SAFEGUARDING ADULTS BOARD - PROGRESS REPORT

13 - 68

To receive a report from the Head of Democratic Services presenting a progress update from the Leeds Safeguarding Adults Board (LSAB), including details of the LSAB Annual Report for 2019/20 and the Strategic Plan for April 2020 – March 2023.

8

ACTIVE LEEDS UPDATE

69 - 72

To receive a report from the Director of City Development and a presentation surrounding the broad work that is being carried out by the Active Leeds Service to promote healthy and active lifestyles across the city.

9

**AIREBOROUGH LEISURE CENTRE
RENOVATION PROJECT - SCRUTINY
WORKING GROUP SUMMARY**

73 -
78

To receive a report from the Head of Democratic Services presenting a summary of the key issues arising from the evidence presented at a working group meeting of the Adults, Health and Active Lifestyles Scrutiny Board in relation to the Aireborough Leisure Centre renovation project.

10

WORK SCHEDULE

79 -
104

To consider the Scrutiny Board's work schedule for the 2020/21 municipal year.

11

DATE AND TIME OF NEXT MEETING

Tuesday, 5th January 2021 at 1.30 pm (pre-meeting for all Board Members at 1.00 pm)

THIRD PARTY RECORDING

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.

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SCRUTINY BOARD (ADULTS,HEALTH & ACTIVE LIFESTYLES)

TUESDAY, 20TH OCTOBER, 2020

PRESENT: Councillor H Hayden in the Chair

Councillors C Anderson, K Brooks, J Elliott,
N Harrington, C Knight, G Latty, S Lay,
D Ragan, A Smart, P Truswell and
A Wenham

Co-optee present - Dr. J Beal

31 Appeals Against Refusal of Inspection of Documents

There were no appeals.

32 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

33 Late Items

There were no late items.

34 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

35 Apologies for Absence and Notification of Substitutes

An apology for absence was received from Councillor M Iqbal, and the Chair wished him a speedy recovery on behalf of the Board. Councillor K Brooks was in attendance as substitute.

36 Minutes - 15th September 2020

RESOLVED – That the minutes of the meeting held on 15th September 2020 be approved as an accurate record.

37 Leeds Adult Mental Health Services

Draft minutes to be approved at the meeting
to be held on Tuesday, 24th November, 2020

The Head of Democratic Services submitted a report that presented information from local health and care providers on the impacts and future implications of Covid-19 on mental health services across the city, including relevant updates on issues previously considered by the Board.

The following documents were appended to the report:

- Report of the Director of Adults and Health on the implementation of the Leeds All Age Mental Health Strategy (including a copy of the Leeds Mental Health Strategy 2020-2025)
- Report of the Executive Director of Operations (Leeds Community Healthcare NHS Trust) and Head of Service (Leeds Mental Wellbeing Service) on the Leeds Mental Wellbeing Service and the impact of Covid-19
- Report of the Director of Operations North Yorkshire and York on the progress made in implementing the new enhanced community model for Adult Mental Health (AMH) and Mental Health Services for Older People (MHSOP) as part of the Harrogate and Rural District Transformation programme with particular emphasis on Wetherby

The following were in attendance:

- Councillor Rebecca Charlwood, Executive Member for Health, Wellbeing and Adults
- Cath Roff, Director of Adults and Health
- Caroline Baria, Deputy Director (Integrated Commissioning)
- Kashir Ahmed, Head of Commissioning (Mental Health and Learning Disabilities), NHS Leeds CCG
- Caroline Townsend, Senior Commissioning Manager (Mental Health), NHS Leeds CCG
- Sam Prince, Executive Director of Operations, Leeds Community Healthcare NHS Trust
- Alison Kenyon, Associate Director, Leeds and York Partnership Foundation Trust
- Naomi Lonergan, Director of Operations (North Yorkshire and York), Tees, Esk and Wear Valleys NHS Foundation Trust

The Head of Commissioning (NHS Leeds CCG) delivered a PowerPoint presentation, which provided an overview of challenges as a result of impact of COVID-19, along with key work streams in place to respond to the crisis across the city. It was highlighted that there was an initial reduction in demand for mental health services, however in recent months, demand has risen significantly and is expected to continue to do so, particularly for patients presenting acutely and those who, prior to the pandemic, have had no contact with secondary care for over 12 months.

Members discussed a number of matters, including:

- *Encouraging people to access support services.* In response to a query, Members were advised that work is ongoing to monitor the access to services by groups, along with focused communication campaigns around winter wellbeing and reiterating that services are available for people who are experiencing difficulties. Additionally, recognising cultural differences in access to mental health services, Members requested that further data be circulated depicting trends for access to mental health services within BAME communities.
- *Support for prisoners.* In response to a query, Members were advised that each prison has a separate mental health service commissioned by NHS England, however additional support and transfers are provided by the Leeds and York Partnership Foundation NHS Trust when required.
- *Wellbeing of care home residents.* Following the introduction of the new alert level system by government, Members sought clarity on whether care home visits will be prohibited, should Leeds move up to Tier 3. Members were advised that Tier 3 would not initiate a blanket ban on all care home visits, and that care homes would be required to complete risk assessment for every resident, based on their own needs and those of other residents and staff.
- *Consultation with service users around digital support.* Members recognised the benefits of digital services to allow for support to continue safely, however also noted that for some, digital appointments and support may act as a barrier to their progress. Members were advised that providers aim to accommodate the individual needs of every service user. Partners are participating in a number of national studies to understand the experiences of digital services, as well as conducting local Leeds system level research.
- *Anxiety associated with COVID-19.* Members recognised that the pandemic has caused increased anxieties for the wider population, as well as those with existing conditions, and sought more clarity on the specific support available. Members were advised that partners have introduced bereavement counselling specifically for those who have lost loved ones during the pandemic, support for carers of shielded groups, and programmes to address the psychological impact on people who have spent time in intensive care, as well as primary care workers and other key workers.
- *Impact of unemployment on mental health and wellbeing.* Members noted that the continued rise in unemployment, particularly in the most deprived areas of the city, will require specific support from mental health and wellbeing services. Members were advised that the Leeds Mental Health Strategy 2020-2025 includes a strand focused on supporting people into employment, education and training.

RESOLVED – That the contents of the report and presentation, along with Members comments, be noted.

38 Revenue Budget Update 2021/22 and Budget Savings Proposals

The Head of Democratic Services submitted a report that presented details of the latest revenue budget update for 2021/22 and budget savings proposals, as considered by the Executive Board at its meeting on 24th September 2020.

The following were in attendance:

- Councillor Rebecca Charlwood, Executive Member for Health, Wellbeing and Adults
- Councillor Mohammed Rafique, Executive Member for Environment and Active Lifestyles
- Cath Roff, Director of Adults and Health
- Victoria Eaton, Director of Public Health
- John Crowther, Head of Finance, Adults and Health
- Phil Evans, Chief Officer, Operations (City Development)
- Mark Allman, Head of Active Leeds

The Chair explained that further budget savings proposals were expected to be brought to the Executive Board over the next couple of months and so all Scrutiny Boards would continue to be consulted. Linked to this, the Chair suggested that the Adults, Health and Active Lifestyles Scrutiny Board holds a further working group meeting in November (proposed for Friday 20th November 2020 at 12 pm) in order to facilitate this consultation.

The Director of Adults and Health introduced the report, highlighting the need to address the challenge of reducing the budget by increasing efficiencies where possible and continuing with a strength based approach to care in the city.

Members commented on the significant number of requests for the Early Leavers Initiative, and sought clarity on the approach taken to manage expectations, to ensure that an experienced and resilient workforce is maintained. Members were advised that all requests will be based on a business case for each individual, and staff have been made aware that requests may be declined on this basis.

RESOLVED –

- a) That the contents of the report, along with Members comments, be noted.
- b) That the Board holds a further working group meeting on Friday 20th November 2020 to facilitate the ongoing budget consultation.

39 Work Schedule

The Head of Democratic Services submitted a report that invited Members to consider the Board's Work Schedule for the remainder of the current municipal year.

RESOLVED – That the work schedule be updated to reflect the requests made by the Board during today’s meeting.

40 Date and Time of Next Meeting

Tuesday, 24th November 2020 at 1.30 p.m. (pre-meeting for all Board Members at 1.00 p.m.)

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Report of Head of Democratic Services

Report to Scrutiny Board (Adults, Health & Active Lifestyles)

Date: 24th November 2020

Subject: Leeds Safeguarding Adults Board – Progress Report

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, name(s) of ward(s): Guiseley and Rawdon	
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, access to information procedure rule number:	
Appendix number:	

Summary

1. Purpose of this report

1.1 The purpose of this report is to provide an opportunity for the Scrutiny Board to consider the progress of the Leeds Safeguarding Adults Board (LSAB).

2. Background information

2.1 The Leeds Safeguarding Adults Board is a statutory body, established by the Care Act 2014 and implemented in April 2015. The overarching purpose of a Safeguarding Adults Board is to help and safeguard adults with care and support needs from abuse and neglect.

2.2 The Board includes representation from a range of key organisations within the city, including local authority, police and clinical commissioning group who are all statutory members, and funders of the Board. The LSAB has a responsibility to produce a Strategic Plan and an Annual Report for each financial year.

3. Main issues

3.1. A progress report produced on behalf of the Independent Chair of the LSAB is appended to this report for consideration by the Scrutiny Board. This includes details of the LSAB Annual Report for 2019/20 and the Strategic Plan for April 2020 – March 2023.

3.2 The LSAB is part way through the first year of its Strategic Plan and this has taken place within the context of the Covid-19 Pandemic. The appended report provides an overview of the Board's achievements and highlights areas for continued development to be taken forward. The report also provides a summary of the Board's response to the Covid-19 Pandemic.

4. Corporate considerations

4.1. Consultation and engagement

4.1.1. The LSAB Independent Chair and appropriate officers from Adults and Health have been invited to attend today's meeting to present the appended report and address questions from the Scrutiny Board.

4.2. Equality and diversity / cohesion and integration

4.2.1 The Scrutiny Board Procedure Rules state that, where appropriate, all work undertaken by Scrutiny Boards will '...review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

4.2.2 The Scrutiny Board may therefore wish to explore any specific Equality and Diversity issues relating to this matter.

4.3. Council policies and the Best Council Plan

4.3.1 The Leeds Safeguarding Adults Board works together with the Leeds Safeguarding Children Partnership and the Safer Leeds Executive to support people in Leeds to be safe from abuse and neglect. As such this work contributes to the Best Council Plan priority of 'Keeping people safe from harm'. It also links through, from a Leeds City Council perspective to the Best Council Plan ambition for a 'Strong Economy, Compassionate City' which then leads through to the relevant outcome for Leeds citizens to 'be safe and feel safe'.

Climate Emergency

4.3.3 The Scrutiny Board may wish to consider any specific climate emergency or sustainability issues relating to this matter.

4.4. Resources, procurement and value for money

4.4.1 The LSAB is funded jointly by Adults and Health Directorate, Leeds Clinical Commissioning Group and the office of the West Yorkshire Police and Crime Commissioner.

4.5. Legal implications, access to information, and call-in

4.5.1. Paragraphs 3 and 4 of Schedule 2 to the Care Act 2014 require every Safeguarding Adults Board to produce a Strategic Plan and an Annual Report for each financial year.

4.6. Risk management

- 4.6.1 The LSAB Annual Report is part of the risk management and assurance arrangements for Leeds City Council. As such there is a link through to the corporate risk on 'Safeguarding Adults' "Failure of (a) staff in any Council directorate to recognise and report a risk of abuse or neglect facing an adult with care and support needs in Leeds; (b) staff in Adult Social Care to respond appropriately, in line with national legislation and Safeguarding Adults procedures".

5. Conclusions

- 5.1. A progress report produced on behalf of the Independent Chair of the LSAB is appended to this report for consideration by the Scrutiny Board. This includes details of the LSAB Annual Report for 2019/20 and the Strategic Plan for April 2020 – March 2023.
- 5.2. The LSAB Independent Chair and appropriate officers from Adults and Health have been invited to attend today's meeting to present the appended report and address questions from the Scrutiny Board.

6. Recommendations

- 6.1 The Scrutiny Board (Adults, Health and Active Lifestyles) is asked to note the content of this report and appendices; and to identify any specific actions and/or matters that may require further scrutiny input or activity.

7. Background documents¹

- 7.1. None.

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Leeds Safeguarding Adults Board
Progress Report for Leeds City Council
Scrutiny Board Meeting
24th November 2020**



Title:	Leeds Safeguarding Adults Board – Progress Report
Lead:	Richard Jones CBE, Independent Chair, Leeds Safeguarding Adults Board
Author:	Emma Mortimer, Manager, LSAB Strategy Unit

Summary (Key issues for discussion/decision)

This report has been produced by the Independent Chair of the Leeds Safeguarding Adults Board for the Leeds City Council: Scrutiny Board meeting on the 24th November 2020.

This report highlights key achievements from 2019/20 and provides a progress report in relation to the Leeds Safeguarding Adults Board’s ambitions for the City, with, at Appendix 1, the Board’s Annual Report 2019-2020 and at Appendix 2, its Strategic Plan for 2020-2021.

Actions Required –

Members are invited to note the contents of this report and its appendices.

Report to Leeds City Council: Scrutiny Board (Adults, Health and Active Lifestyles)

Leeds Safeguarding Adults Board Progress Report

24th November 2020

1.0 Introduction

- 1.1 The Leeds Safeguarding Adults Board is a statutory body, established by the Care Act 2014 and implemented in April 2015. The overarching purpose of a Safeguarding Adults Board is to help and safeguard adults with care and support needs from abuse and neglect.
- 1.2 The Board does this by assuring itself that local safeguarding arrangements are in place and that safeguarding practice is continuously improving to safeguard adults in its area.
- 1.3 Safeguarding Adults Boards have three core duties. They must:
 - develop and publish a strategic plan setting out how they will meet their objectives and how their member and partner agencies will contribute
 - publish an annual report detailing how effective their work has been
 - commission safeguarding adults reviews (SARs) for any cases which meet the statutory criteria for these (see section 3.4).
- 1.4 This report provides members of the Scrutiny Board, Adults, Health and Active Lifestyles with the Board's Annual Report for 2019/20 and the Strategic Plan for April 2020 – March 2023.

2.0 Annual Report 2019/20

- 2.1 The Board's Annual Report for the period April 2019 – March 2020 is included in Appendix 1. It provides an overview of the Board's achievements during this period as well as highlighting work undertaken by member agencies to promote the Board's ambitions.

3.0 Strategic Plan 2020/23

- 3.1 The Board's Strategic Plan, includes an Annual Plan for 2020/21. It is included at Appendix 2. The plan sets out the ambitions of the Board for this period. The addendum, member organisation commitments set out how each agency plans to support this plan within their own organisation and networks.

4.0 Progress Update

- 4.1 At the time of presentation of this report, the Board is part way through the first year of its Strategic Plan and this has taken place, of course within the context of the Covid-19 Pandemic. This progress update

provides an overview of the Board's achievements and highlights areas for continued development to be taken forward. The report also provides a summary of the Board's response to the Covid-19 Pandemic.

This update is based around the Board's four key ambitions:

3.1 Ambition One:



Develop citizen-led approaches to safeguarding

Reason for this ambition:

One of the key thrusts of the Care Act 2014 was to promote person-centred approaches to safeguarding, this involves listening to the person, promoting their involvements and working with them to promote the changes they want wherever possible. The ambition was set based upon a desire to actively promote this approach. Until April 2020, this ambition was worded in this way to express the learning in Leeds from a Safeguarding Adults Review, in which a person's safety concerns were not recognised or sought. This occurred in part because all communication was through their relative/carer, who unknown at the time, was committing abuse.

The term, '*Talk to me, Hear my Voice*' has been adopted as an important message from citizens in Leeds and underpins all the Board's work. With this in mind, the Board decided to alter this ambition when it developed the Strategic Plan for 2020/23 by explicitly stating that the Board intends to develop to citizen-led approaches to safeguarding in the City; this is more than being person-centred, it is about all our safeguarding work being developed by citizens themselves.

Achievements:

In April 2019, the Board launched its citizen multi-agency safeguarding adults policy and procedures. These were developed with the support of nine citizen groups in Leeds and the foreword was written by Touchstone Safeguarding group. In addition, citizen guidance for practitioners, in areas such as risk management planning and management of safeguarding adults meetings has been developed and has been well-received across the safeguarding partnership.

The Board has commissioned Advonet to lead a project gathering feedback from citizens about support they have received within these multi-agency policy and procedures. This project is underway and learning will feed into review of the multi-agency policy, procedures and guidance.

In support of this approach, the Board has developed the Leeds Approach to Safeguarding Learning and Development which sets out the Board's approach to support organisations to deliver training that reflects the messages within this ambition.

The citizen-led guidance developed on behalf of the Board has been written in citizen's own words and reflects their own experiences; Leep1, a learning disability self-advocacy group volunteered as a result to become the Board's Talk to me, Hear my Voice Ambassadors. This has involved them developing a film (<https://www.youtube.com/watch?v=IOJ6pGQNLfY>) and visiting a number of services to explain why they think the message, 'Talk to me, Hear my Voice' is so important.

3.2 Ambition Two:



Improve awareness of safeguarding across communities and partner organisations

Reason for this ambition:

It is recognised that understanding and awareness of safeguarding and the support available to people is not always well understood. This is not unique to Leeds. Members of the public however will not automatically know how to gain support unless the message is promoted by the Board and member agencies. The Board currently has its own website (www.leedssafeguardingadults.gov.uk), posters, leaflets and cards.

Achievements:

During 2017 the Board invested a new post of a Citizen Engagement Officer. This has enabled the Board to reach out a large number of community groups / third sector organisations to promote awareness of safeguarding and in 2019/20, many groups across the city were visited and awareness sessions were held. In addition, the Board promotes important messages through social media and its website.

In 2019/20, the Board reviewed and redesigned its engagement materials to reflect the messages provided by citizens.

3.3 Ambition Three:



Develop city-wide approaches to safeguarding practice

Reason for this ambition:

Citywide approaches include working in partnership with key strategic boards, such as Safer Leeds and Leeds Safeguarding Children Partnership, in relation to support for people with complex needs. Work during this period will include however, developing citywide approaches to self-neglect, identifying learning to support people living street-based lives and working with strategic partners to develop our approach to domestic abuse.

Achievements:

- The Board has worked closely with its partner strategic groups in working to develop city-wide approaches to safeguarding. This work has included: Funding and supporting a Multi-Agency Conference to develop understanding of the impact of Coercive and Controlling abuse on adults with care and support needs;
- In collaboration with the Leeds Safeguarding Children Partnership, (LSCP) and Safer Leeds, developing the 'Was Not Brought' approach to supporting adults at risk of abuse and neglect and children who are not taken to important meetings about their welfare;
- Developing and communicating, with the LSCP and Safer Leeds, the city-wide 'Think Family, Work Family' policy and way of working;
- Developing a city-wide approach to responding to and supporting adults living in highly self-neglectful circumstances. This work has continued into 2020/21 and is a response to the learning identified in two mandatory safeguarding adults reviews (see ambition four).

These important initiatives form only a part of the Board's ambition to develop city-wide approaches to safeguarding practice; this ambition will be developed significantly into 2020/21. In Section 5 of this report, the Board's plans for development of its constitution, governance and membership are explained. These form an important element of the Board's approach to this ambition to develop city-wide approaches to safeguarding practice. The Board will be enabling members to work collaboratively in achieving the Board's strategic aims and communicating core messages and ambitions by acting as Board champions; enabling the Board to play an active role in all relevant city-wide work that impacts on the experience of adults with care and support needs at risk of or experiencing abuse, neglect or self-neglect.

3.4 Ambition Four:



Learn from experience to improve how we work

Reason for this ambition:

This ambition is based on the ambition for continued improvement and learning from individuals experiences of support. We want to make sure that learning changes practice and leads to improved experiences for others.

This work is led on behalf of the Board by the Performance and Quality Assurance Sub-group and the Learning and Development Sub-group.

Achievements:

The Board completed two mandatory Safeguarding Adults Reviews (SARs) to learn from people's experience and improve responses to how the partnership works to support people to be safe. Both of these reviews concerned people living in extreme circumstances of self-neglect and the reviews were conducted by leading experts in this field, Professors Suzy Braye and Michael Preston-Shoot. The important learning from these reviews has informed a significant area of development work for the Board in 2020/21. Work has already been undertaken to take forward this city-wide learning; the Board has developed and published a multi-agency self-neglect policy and guidance that is being disseminated across the partnership with accompanying learning and development workshops that have been commissioned from Professors Braye and Preston-Shoot. Further work to develop a city-wide high risk forum to consider those in exceptionally high risk circumstances is underway and will address one of the key recommendations from the SARs.

The Board is currently also undertaking a Joint Strategic Review together with Safer Leeds and the Leeds Safeguarding Children Partnership regarding Jordan Burling (named included here, as he has been named in the media). Jordan died of neglect within his own home at the age of 19 and the review follow from a criminal prosecution of some relatives. This review is ongoing.

The Board also undertook a thematic review with Safer Leeds in relation to people living street-based lives. The report of this review was published October 2020 and reported to the Council's Executive Board and the learning informs the work of the Board into 2020/21.

4.0 The Board's response to the Covid-19 Pandemic

4.1 The Pandemic and the associated lockdown has had a significant impact on the city. The Board did not meet in April 2020 as scheduled, but did so virtually in July and October.

The Independent Chair spoke with all Board members during the lockdown and the Board provided information for partners about relevant safeguarding information via its website and through social media.

In July, Board Members were asked to provide information on how their agency's ways of working and engaging with adults in Leeds has changed during the current Covid-19 situation and the implications this has created. A summary of the findings is provided below.

This summary includes all responses received from Board members. The main points against the questions are as follows:

Operational challenges in delivering safeguarding during the Covid-19 period:

- Lack of face to face contact
- Monitoring the mental and physical wellbeing of staff whilst working remotely.

Changes in the nature, type or number of safeguarding issues / concerns identified by your agency during this period:

- Decrease in safeguarding concerns being reported.
- Increase in DVA cases.
- More complex cases being reported as a consequence of lockdown measures.

New safeguarding initiatives/achievements within your organisation:

- Increased use of technologies available, this has created flexibility when not being able to undertake face to face contacts.
- Improved relationships between staff and people / care homes / providers due to more frequent contact.

Anticipation of new/additional safeguarding pressures or challenges as lockdown measures become eased:

- Overall increase in safeguarding activity.
- Increase in DV referrals and reporting of safeguarding concerns.
- Pandemic related mental and physical health.

- Increase in scams and fraud.
- Adapting to operating to full capacity whilst living with the Covid-19 situation.

What, if any, are the implications for the role and work of the Board going forward?

- The Board will need to review available data to see what the safeguarding trends are and how Covid-19 has affected them.
- Assurance will need to be gained on the response to safeguarding concerns.
- The Board will need to seek out the learning from the response to Covid-19 and how this can be applied to future practice.

4.2 This information is invaluable for the Board going forward; understanding the impact of the pandemic on the city and the work of organisations to support adults at risk of abuse and neglect will be a dynamic process and the conversation with members will continue throughout the coming year.

5.0 Plans for 2020/21

5.1 This report provides an overview of achievements to promote the Board’s ambitions. Plans for 2020/21 are outlined in the attached Strategic Plan 2020/23.

5.2 The Board has decided to review its functions, governance, membership and working arrangements. This is a significant area of work that has begun with the Independent Chair undertaking consultation discussions with Board members and other stakeholders, with a Board Development Session being held in October. These have resulted in the Independent Chair, Richard Jones producing a ten point plan. He advised the Board¹, *‘From the discussions that have been undertaken over the summer and the reflections on 8th October, I am clear that our vision for the development of the Board must be about developing an effective, impactful Board, with arrangements and governance that enable us to work together effectively to improve outcomes for citizens of Leeds.*

I believe we will achieve this by:

- *Being clear about individual and collective roles and responsibilities, listening and respecting each other while being open to mutual challenge, gaining mutual understanding and ownership of the Board;*
- *Enabling members to work collaboratively in achieving our strategic aims and communicating our core messages and ambitions by acting as Board champions; enabling the Board to play an active role in all relevant city-wide work that impacts on the experience of adults with care and support needs at risk of or experiencing abuse, neglect or self-neglect;*

¹ LSAB Board Development Report to LSAB 23.10.2020

- *Understanding and assessing our achievement of our statutory responsibilities and the means by which we achieve these together as a Board;*
- *Focusing on the governance of the Board and the ways in which it can demonstrate ownership, accountability and achievement of these responsibilities’.*

This plan will form an important part of the Board’s work in 2020/21, in addition to the aims set out in the attached Strategic Plan.

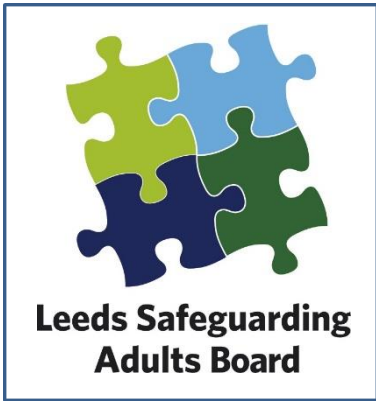
Emma Mortimer
Leeds Safeguarding Adults Board Manager

26th October 2020

Appendices

1. LSAB Annual Report 2019/20
2. LSAB Strategic Plan 2020/23

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Safeguarding Ambassadors visiting Leeds Community Healthcare NHS Trust

Annual Report 2019/20

Foreword

The challenge for all Safeguarding Adults Boards is to achieve continual improvements in safeguarding arrangements for their area. When I step back and look at the ambitions we set ourselves for the year, and the progress we have made, I feel confident we are achieving this in Leeds.

We set ourselves the ambition to launch new multi-agency safeguarding adults policy and procedures. We have done this as well as also producing new guidance around information sharing, people in positions of trust and think family, work family principles. We have embedded our citizen-led practice guidance, added short citizen films and established citizen ambassadors to promote their message directly to practitioners and services. We have also introduced a feedback mechanism for citizens on their experience of support.

We set ourselves the ambition to develop our approaches to quality assurance, and invested accordingly in a new post to assist us with this. Already, we have new safeguarding intelligence data, with contributions from all key agencies and a new commitment to develop this approach throughout next year.

We have completed two safeguarding adults reviews with valuable learning around self-neglect that will help us develop new approaches next year.

We have held multi-agency conferences in relation to Self-Neglect and Coercive Behaviour and Control, alongside numerous sessions on legal literacy. We have developed a new approach to learning and development, which we will roll out next year together with learning resources related to our new fundamental content requirements.

We also set ourselves the ambition to engage with communities to promote awareness of safeguarding and to work with citizens to develop new safeguarding materials to support this work. I am pleased that this report also sets out significant work and progress in these areas too.

I am always reminded however, that whilst we have made important progress, there is always much more to do, and our strategic plan for 2020 – 2023 sets out our ambitions for the next three years, and our objectives for the year ahead.

As we reach the end of 2019/20 however, the country is starting to experience the impact of the covid-19 pandemic. I am always grateful for the actions of everyone across the city that support people in Leeds to be safe, and no more so than now, in these increasingly difficult and challenging times. I wish you all the very best, stay safe, and thank you for all that you do.



Richard Jones CBE,
Independent Chair
Leeds Safeguarding Adults Board

Contents

1.	Leeds Safeguarding Adults Board		6.	Improve responses to domestic abuse	16
1.1	Who we are	2	6.1	What is domestic abuse	16
1.2	What we do	2	6.2	Domestic abuse campaigns '16 Days of action'	17
1.3	Governance arrangements	3	6.2	Specialist training provision	18
2.	Supporting people within our multi-agency safeguarding policy and procedures	4	6.3	Leeds Approach to Learning & Development	19
3.	Board Ambitions for Leeds	6	7.	Learn from experience to improve how we work	20
4	Talk to me, Hear my voice	7	7.1	Learning through Safeguarding Adults Reviews	21
4.1	Developing citizen-led approaches	7	7.2	Self-neglect conference	24
4.2	Citizen-Led multi-agency policy and procedures	8	7.3	New policies, procedures and guidance	24
4.3	Citizen-Led practice guidance	8	7.4	Leeds Approach to Quality Assurance	
4.4	Citizen Ambassadors	9	8.	Going forward	25
4.4.	Talk to me, hear my safeguarding story	9	8.1	Our Ambitions for 2020/21 – 2022/23	25
4.5	Virtual Network		9.	Appendices	
4.6	Supporting citizens to plan for their future	10	9.1	Board member organisations list	26
5.	Improve awareness of safeguarding across all our communities	11			
5.1	Reaching out across communities	12			
5.2	Social Media	14			
5.3	Developing new engagement materials	14			
5.4	Safeguarding Week	15			

1. Leeds Safeguarding Adults Board 2019/20

1.1 Who we are

The Leeds Safeguarding Adults Board is a partnership of organisations that work to prevent and end abuse of adults with care and support needs in Leeds.

The Board includes a wide range of organisations that have a role in safeguarding people from abuse and neglect. This includes senior representatives from Leeds City Council: Adults & Health, West Yorkshire Police and NHS Leeds Clinical Commissioning Group (CCG), as well as other statutory organisations, Healthwatch Leeds, third sector and citizen representatives.

Richard Jones CBE is the Independent Chair, whose role involves providing challenge and support to the Board in achieving its ambitions. A full list of member organisations is included in the appendix.

1.2 What we do

Safeguarding Adults Boards are a requirement of the Care Act 2014, with specific duties and responsibilities as set out in Schedule 2 of the Act¹.

The Board works to help and protect adults with care and support needs to be safe from abuse, neglect and self-neglect.

The Board does this by setting out a strategic plan in response to the needs of citizens in Leeds. The Board's role is to coordinate the work of partners, providing support and challenge; and to gain assurances from member organisations of their work to safeguard people in Leeds.

The Board works closely with its member agencies and strategic partners to achieve its vision, for Leeds to be a:

“Safe place for everyone”

It is important to note that the Board does not commission or deliver direct front-line services. Each partner organisation retains its own lines of accountability and responsibility for safeguarding practice.

For more information about the work of the Board, including minutes from meetings and the full strategic plan visit the Board Website:

www.leedssafeguardingadults.org.uk

¹ [Care Act 2014, Schedule 2](#)

1.3 Governance arrangements

The Board is a multi-agency statutory body which makes decisions about the strategic direction of safeguarding in Leeds. Richard Jones CBE is the Board's Independent Chair.

The work of the Board is supported through its Executive Group and Sub-groups.

The **Executive Group** of the Board works to plan, support and drive forward the Board's agenda and work plans. It is chaired by Richard Jones CBE, Independent Chair and includes:

- West Yorkshire Police
- Leeds City Council: Adults & Health
- NHS Leeds Clinical Commissioning Group

The **Executive: Safeguarding Adults Review Group** has responsibility for statutory Safeguarding Adults Reviews that enable the Board to identify multi-agency learning about citizens' experiences of care and support in Leeds. It is chaired by Richard Jones CBE, the Board's Independent Chair.

The Board also has sub-groups, each chaired by a key member organisation that supports the Board to take forward its work as a partnership.

Quality Assurance and Performance Sub-group;

- Chaired by Nigel Parr,
Head of Safeguarding, Access and Quality,
Leeds City Council: Adults and Health

Learning and Development Sub-group;

- Chaired by Belinda Sharratt,
Designated Nurse Safeguarding children and adults,
Leeds Clinical Commissioning Group

The Board has a close working relationships with a range of organisations and networks that enable the Board to work in partnership towards making Leeds a Safe Place for Everyone. This includes:

- Mental Capacity Act Local Implementation Network
- Leeds Safeguarding Children Partnership
- Safer Leeds, Community Safety Partnership

The Board is funded jointly by the Leeds City Council: Adults & Health, NHS Leeds Clinical Commissioning Group, and West Yorkshire Police. This funding enables the Board to commission an Independent Chair and a Strategy Unit to support it to achieve its ambitions.

2. Supporting people within our multi-agency safeguarding adults policy and procedures

Please note: Section to extended/ data to be validated prior to publication

The multi-agency safeguarding adults policy and procedures provide a framework for all organisations to work together and with the person at risk, to end the abuse they are experiencing.

This overview outlines referrals and outcomes for people supported within the multi-agency policy and procedures.

There were 9777 safeguarding concerns raised with the local authority during 2019/20, this reflects an increase in referrals from previous years as illustrated in Table A. This suggests people and organisations are positively acting on their concerns for people's safety, and seeking support for those at risk.

During 2019/20, 33% of referrals were responded to within the multi-agency policy and procedures. Not all referrals will need a response within the multi-agency policy and procedures. Sometimes a more beneficial and proportionate response is to help people in other ways, such as with information and advice or signposting to more relevant services.

Of those responded to within the multi-agency policy and procedures, the most common cause for concern was neglect (34%) followed by physical abuse (28%) and financial abuse (13%) and psychological abuse (10%) as illustrated in Table B. This pattern is consistent with last year.

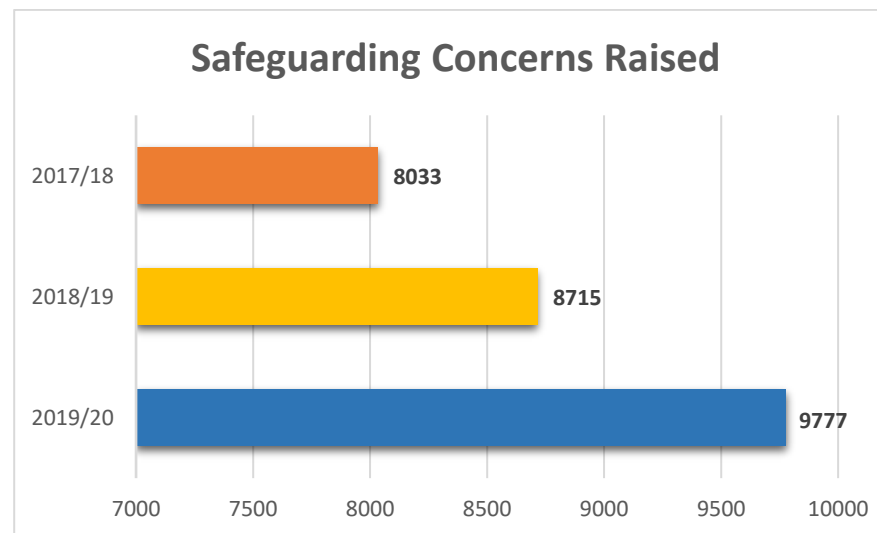


Table A: Safeguarding concerns raised with the local authority (referrals)

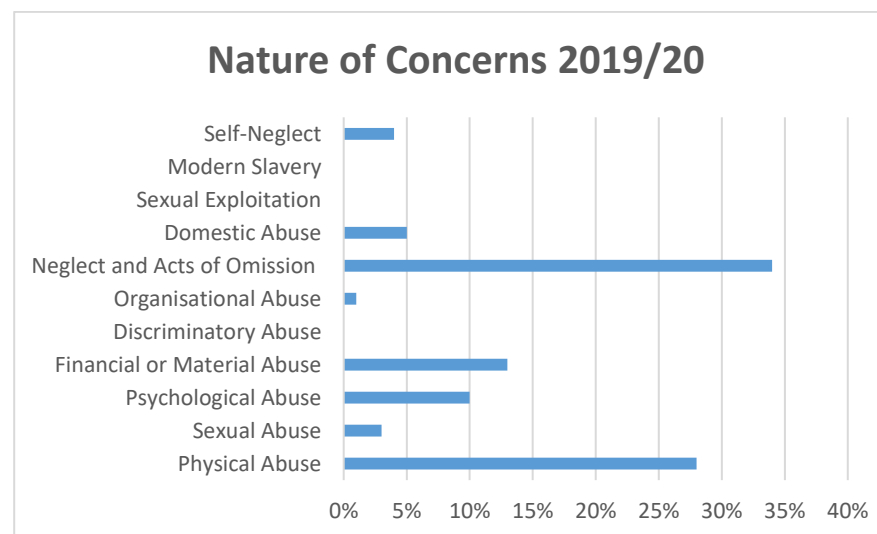


Table B: Nature of safeguarding enquiries

Please note: Section to extended/ data to be validated prior to publication

Those people receiving support within the multi-agency procedures may be supported in a range of different ways according to the nature of the risk, their particular circumstances, their wishes and the outcomes they want to achieve.

Although there may be a variety of responses, Table C shows that during 2019/20, in 86% of occasions the risk of abuse or neglect was either reduced or removed as a result of the support provided. Sometimes people may choose to live with risk or it may remain with strategies in place, and so it is necessary to look at individual cases to understand why a risk may remain.

Support provided within the multi-agency policy and procedures should always be with recognition of the person's desired outcomes. Where possible agencies will seek to achieve these for the person. In 2019/20 these outcomes were fully achieved in 77% of occasions, and partially achieved in 19% of occasions. Only in 4% of occasions were these not either fully or partially achieved.

The figures give a good indication that people are being supported to achieve outcomes they want for themselves and it is again necessary to look at individual cases to understand why someone's chosen outcomes have not been achieved. It should be noted however, that it is not always possible to achieve someone's desired outcomes, these can sometimes be unrealistic or actions may be required for the safety of others, contrary to someone's wishes.

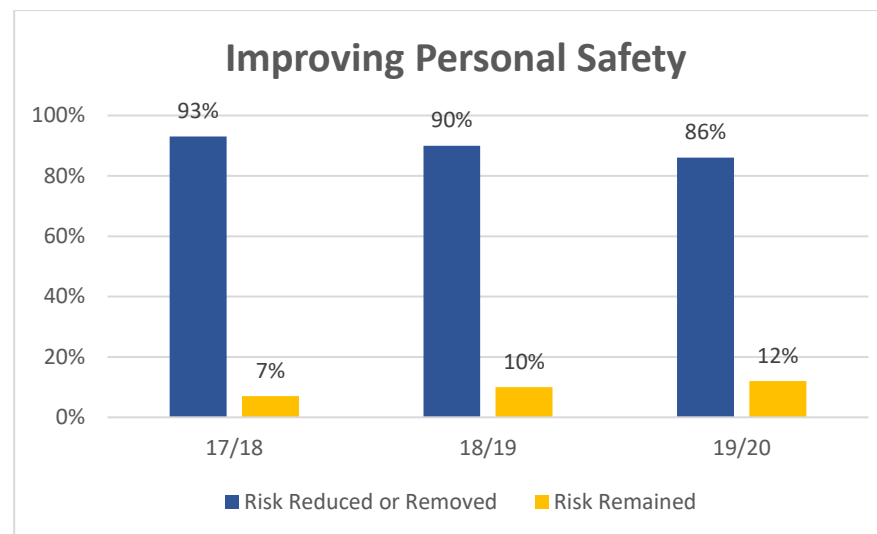


Table C: Risk evaluation

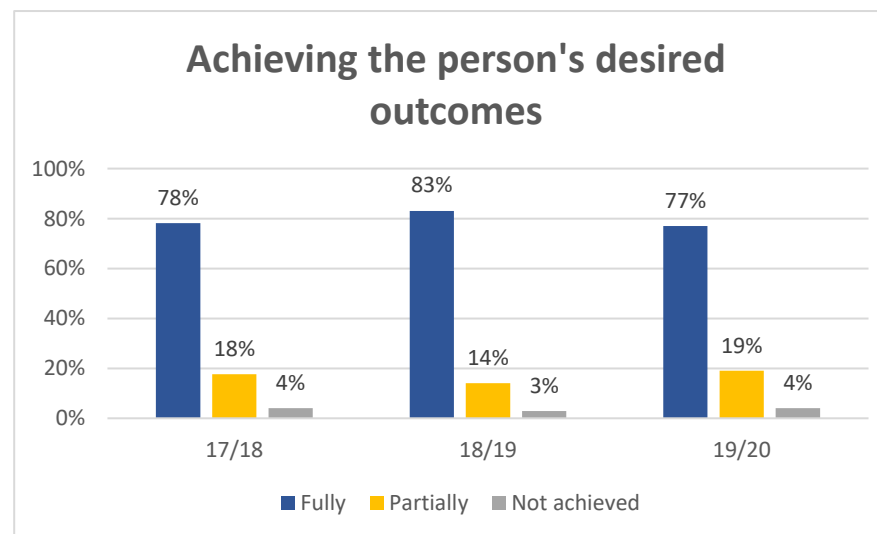


Table D: Achieving the person's desired outcomes

3. Board Ambitions for Leeds

The Board's four year strategic plan is based around four key ambitions:

- Talk to me, Hear my voice
- Improve awareness across all our communities
- Improve responses to domestic abuse
- Learn from experience to improve how we work

Each year the Board aims to further its achievements in each key area. The sections below provide an outline of progress and achievements:



Safeguarding Awareness Session with Richmond Hill Elderly Action



Improve awareness of safeguarding across all our communities

4. Talk to me, Hear my voice

What we want to achieve for citizens in Leeds:



'I am asked if I feel safe and what help I want, and this informs what happens'

Our ambition is to involve citizens as partners in our work, as experts in their support; and as advisors in all we do.



4.1 Developing citizen-led approaches

In April 2019 the Board launched its new multi-agency safeguarding adults policy and procedures providing a framework for all organisations to work together, and with the person at risk, to support people to be safe in Leeds.

This marked the beginning of the Board's new approach and its aspiration to become increasingly citizen-led in its work and outlook. By citizen-led we mean:

- Learning from citizen experiences
- Involving citizens in development of practice
- Being focused on the experience of citizens
- Measuring our success by citizen expectations

In developing the Board's new approach, the Board worked with nine citizen groups to understand their views of what good support would look like and feel like to them.

The policy and procedure were then written around the issues and principles that citizens themselves identified as important. It includes citizen expectations in relation to how support is provided and key conversations they would want to have.

The overwhelming principle for good practice identified by citizen groups was, what they called, 'Talk to me, Hear my voice'. As key partners in the development of our policy and procedures we have embedded this principle throughout, including a special introduction from Touchstone Safeguarding Service User Group explaining why 'Talk to me, Hear my voice' is so important in practice.

Improve awareness of safeguarding across all our communities

4.3 Citizen-led practice guidance

The new approach recognises citizen groups as experts in their own lives and in how they wish to be supported. The approach is one of enabling citizens, to advise practitioners on the support they would want to receive.

The revised approach resulted in citizen-led practice around the Board's policy and procedure, including key issues, such

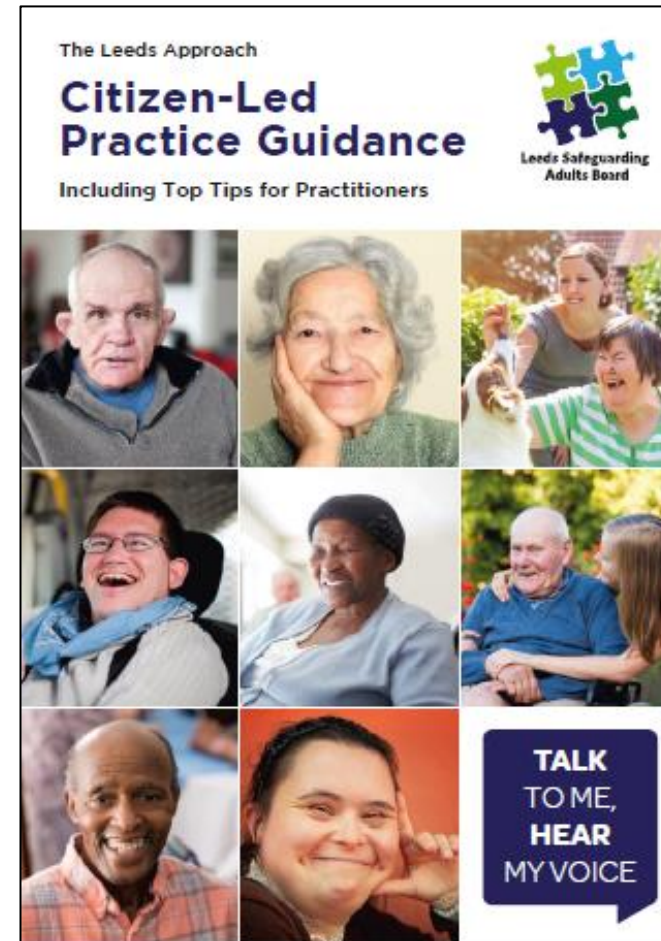
- Developing safeguarding plans
- Involvement in meetings
- Good support
- What empowerment looks like and feels like in practice

The Board is grateful to each of the nine citizen groups that took part and supported the development of this new approach:

- Touchstone Service User Group
- Leeds People First (Leep1)
- Barca Leeds
- Pennington Court Residents
- Oakwood Hall Residents
- Carers Leeds
- St. George's Crypt
- Osmondthorpe Hub
- Leeds survivor-led crisis service

As a result of this work, the Board were invited to speak at the Leeds Co-Production Conference 2019 about our

experience of developing this approach. The presentation was undertaken in partnership with a member of the Touchstone Service User Safeguarding Group, who was able to explain how they were involved, how their life experiences had been heard, and how they had valued seeing their exact words and advice in guidance for practitioners.



Improve awareness of safeguarding across all our communities

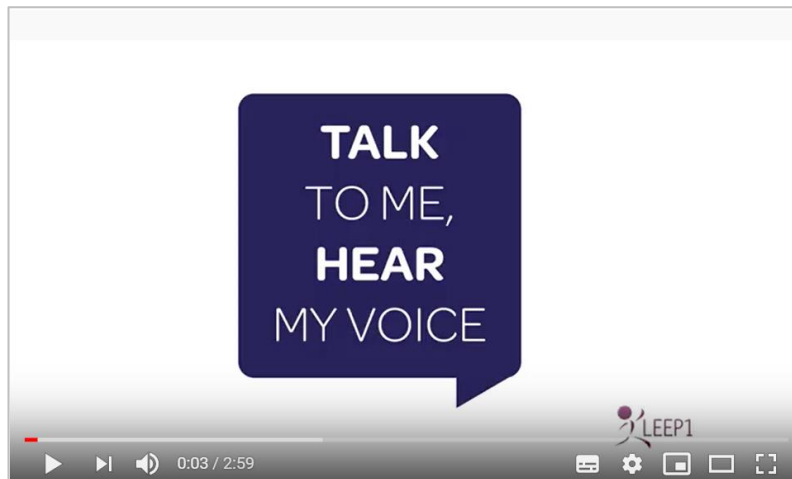
4.5 Citizen Ambassadors

The citizen groups involved in developing citizen-led practice guidance valued the opportunity to be listened to and heard.

The messages in the guidance are their own words, and many were passionate about getting their message out to practitioners and services. Leep1, a learning disability self-advocacy group volunteered to become the Board's Talk to me, Hear my Voice Ambassadors.

As Ambassadors, Leep1 have produced a short film to promote the key messages in the citizen guidance about the importance of involving citizens in safeguarding plans and safeguarding meetings.

<https://www.youtube.com/watch?v=IOJ6pGQNLfY>



(Youtube Channel: Leeds Safeguarding Adults Board)

Leep1 also decided, with the Board's support, that they should go out to services and practitioner groups to show people their film and talk to teams and services about 'Talk to me, Hear my voice'.

Over the course of the year, they have provided a talk for the Safeguarding Adults Board and also provided sessions for:

- Leeds Clinical Commissioning Group: Health Advisory Group
- Adult Social Care Safeguarding Conference
- Leeds Clinical Commissioning Group: GPs Safeguarding Group
- LTHT Sexual Health & Gynaecology Team
- Beacon
- Leeds Community Foundation
- Being Safe Event – Leeds Market
- Path Yorkshire
- Leeds City Council: Learning Disability Team

Here is some of the feedback they have had:

"After hearing their strong message, I knew the Ambassadors would be ideal speakers for the Safeguarding Champions meeting. I wasn't wrong. They really brought the Talk to me, Hear my voice message to life".

"The presentation was memorable and meaningful.... Brilliant, a fantastic video we can all learn from"

Improve awareness of safeguarding across all our communities



Leep1 Board Ambassadors leading a Talk to me, Hear my voice session

“The information given generated lots of discussion which has continued long after the team meeting finished”

“There’s been lots of positive feedback from everyone who was there, and we had a good discussion about it afterwards”

The Board has also been working with Touchstone’s Sikh Elders Service and Service User Involvement Project to develop another Talk to me, Hear my voice film about ‘empowerment’; and to explore the possibility of them also becoming Board ambassadors in 2020.

4.5 Talk to me, Hear my safeguarding story

The Board is keen to learn from citizen experiences of support within the multi-agency safeguarding adults procedures and so has been working with Advonet to launch ‘Talk to me, Hear my safeguarding story’.

From 2nd March 2020 the project will provide people with an opportunity to give feedback on their experience of support. They will be able to do this via an on-line questionnaire, telephone or in a face-to-face meeting. Advonet are independent and so this provide an opportunity for people to speak openly and honestly about their experiences.

Advonet formed a citizen panel to help develop leaflets about the project and the questions to be used. The panel will receive anonymised information from the project in order to identify learning themes and to make recommendations to the Board on actions it might need to make.

The Board will use this information to

- Understand what works well
- Identify our priorities for future work
- Improve our guidance for practitioners
- Improve training
- Improve information provided to people.

Improve awareness of safeguarding across all our communities

Talk to Me, Hear My Voice: Hear My Safeguarding Story



“Advonet
Providing Independent Advocacy”



This project is led by Advonet and the Leeds Safeguarding Adults Board.

Advonet are an independent advocacy charity in Leeds.

4.7 Virtual Network

The Board always wants to identify new ways to reach out and engage with more people in its work, and so in September 2019 it launched its Virtual Network.

The Virtual Network provides an opportunity for any practitioner, organisation or member of the public to contribute towards the development of safeguarding in Leeds.

People can now sign up through the Board’s website to take part in work relating to any or all of the following:

- Information & Engagement Materials for the Public
- Policies, Procedures and Practice Guidance
- Strategic Plans, Surveys and Consultation

A couple of times a year the Board will then be in touch by email to seek views on the work it is undertaking. So far, over 220 people have signed up and the Board has used the network to consult people on its strategic plans and engagement materials for members of the public.

Improve awareness of safeguarding across all our communities

4.8 Supporting citizens to plan for their future

The Leeds Safeguarding Adults Board works closely with the Mental Capacity Act, Local Implementation Network.

The Network recognised that there are people in Leeds who do not fully understand how they can make decisions that impact upon their future care. In response, they undertook to raise awareness of the special provisions designed to help people to remain in control of their future.

Advanced decisions enable someone aged 18 years and over to make decisions now, to refuse a particular treatment in the future. This ensures that someone's voice will still be heard even if they become unable to make decisions or clearly express their views.

Lasting Powers of Attorney (LPA) is a legal document that, in the event that a person later becomes unable to make certain decisions, lets a trusted person make these decisions on their behalf. This could be in relation to 'Health and Welfare' decisions and / or 'Property and Financial Affairs'.

In April 2019 a campaign was held in Leeds to promote public awareness of people's right to make Advanced Decisions. This included sessions at Kirkgate Market and White Rose Shopping Centre and the use of promotional materials at Leeds Railway Station and bus station to raise public awareness. A short animation explaining to members of the public, what advanced care planning is and how it can help, was also produced.

What is an advance decision?

Think ahead, plan ahead, share your wishes



What is your biggest concern?

Who would know your wishes?

Would you want to be an organ donor?

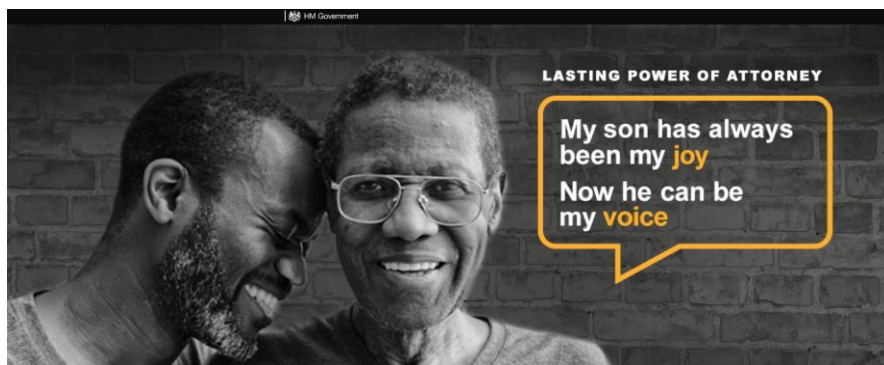
1. There may be times in your life when you think about the consequences of becoming seriously ill or disabled
2. Make your wishes clear so that these can be taken into account in the future
3. Discuss your wishes with your carers, partner, relatives or health professionals

For further information, please visit the Leeds Directory website
www.leedsdirectory.org

New Advanced Decision Posters

Improve awareness of safeguarding across all our communities

In October 2019 the Office of the Public Guardian (OPG) launched a campaign to raise awareness of lasting powers of attorney. Leeds was chosen nationally as a key partner to showcase the campaign.



The campaign aimed to:

- Promote the benefits of Lasting Powers of Attorney
- Dispel myths
- Help frontline professionals be aware of Lasting Powers of Attorney and how they can be used.
- Encourage people to start a conversation about their future care.

You can learn more by visiting the official campaign website where you can find more information on the legal and safeguarding aspects of Lasting Powers of Attorney:

<https://powerofattorney.campaign.gov.uk>

“Let’s Talk, Planning Ahead” Conferences

In support of the work of all partner organisations to promote use of Advanced Decisions and Lasting Powers of Attorney, the Mental Capacity Act Local Implementation Network now holds two conferences each year entitled: ‘Lets Talk, Planning Ahead’.

These multi-agency events include front-line practitioners, GPs, ward staff and other community professionals, amongst others. They serve to promote awareness, understanding and good practice in Leeds.

Unfortunately the second conference, planned for March 2020 has had to be rescheduled due to Covid-19, but it is hoped this can be held later in the year.



New Advanced Decisions Leaflet

Improve awareness of safeguarding across all our communities

5. Improve awareness of safeguarding across all our communities

What we want to achieve for citizens in Leeds:



'I receive clear and simple information about what abuse is, and how I can get help'

Our ambition is for everyone to know how to seek help and to be confident to do so.



Awareness session with Touchstone Hamari Yaadain South Asian Dementia Café

5.1 Reaching out across communities

During 2019/20 the Board has sought to reach out across diverse communities in Leeds, to promote awareness of safeguarding and the work of the Board.

By focusing the Board's resources on engagement activities with community groups and networks in Leeds, it aims to complement and support the work also undertaken by partners within their own services to promote safeguarding awareness.

Over the last 12 months, this has included safeguarding awareness sessions with:

Neighbourhood Networks:

- Belle Isle Elderly Social Group
- Garforth Neighbourhood Elders Team
- North Seacroft Good Neighbours
- Bramley Elderly Action
- Older Peoples Action in the Locality (OPAL) LS16
- Holbeck Elderly Aid
- Older Wiser Local Seniors
- Rothwell Live at Home
- Richmond Hill Elderly Action
- Crossgates Good Neighbours

Transitional and Support Housing services

- Spen Lane Transitional Housing

Improve awareness of safeguarding across all our communities

- Cottingley Court Transitional Housing
- Irford Street Supported Living unit

Retirement Life Tenants meetings and social activities

- Westerton Close, East Ardsley
- Dulverton Court, Cottingley
- Cardinal Court, Beeston
- St Augustine's, Harehills
- Mason House, Wetherby
- Royds Court, Rothwell
- Northfields, Rothwell
- Sharp Lane, Middleton
- Willows Court, Moortown
- Union Court, Otley
- Bennett Court, Otley
- Naburn Court, Swarcliffe
- Moorhaven Court, Moortown
- Claremont Grove, Pudsey
- Greenside, Pudsey
- Rycroft Green, Bramley

Black, Asian and Minority Ethnic Groups

- Hamari Yaadain South Asian Dementia Cafe
- Leeds Jewish Welfare Board Carers Week event
- Leeds Irish Health and Homes social groups
- Hamara Centre service user groups.

Sensory Impairment Groups

- Leeds Hearing and Sight-loss Service (BID) service user groups

The Board has also sought to promote awareness using safeguarding information/engagement stands at:

- Leep the Bridge nightclub event for people with learning disabilities
- Being safe event for people with learning disabilities at Leeds Market
- Adult Social Care event – Leeds Market
- Headingley Hub
- Horsforth Hub
- Chapel Allerton Library
- Pudsey Hub
- Kippax Hub
- Leeds City Centre Hub
- South Leeds Live at Home Dementia Action Week event
- LSAB/Safer Leeds: Coercion & Control Conference
- Adults & Health Safeguarding Conference.

There have been further presentations to staff and volunteers on the work of the Board and its 'Talk to me, Hear my voice' message. This includes sessions with:

- Leeds Mind
- Friends of Dorothy LGBT group
- Hamara Centre
- Leeds Co-production conference
- Leeds Learning Disability People's Parliament
- Housing Leeds Retirement Life teams.

Improve awareness of safeguarding across all our communities



LSAB Awareness Session with Housing Leeds Retirement Life Team

5.2 Social Media

The Leeds Safeguarding Adults Board has increased its presence on social media with over 1000 Twitter Followers at present. This has proved a helpful way to increase awareness about the work of the Board.



You can follow the Board to keep up to date with the work we are doing.

 Facebook: www.facebook.com/LeedsSAB/

 Twitter: <https://twitter.com/LeedsSAB>

5.3 Developing new engagement materials

The Board has been reviewing the posters, information leaflets and cards that it uses to promote awareness of safeguarding adults.

To do this the Board consulted on its current materials, and gained the feedback of over 600 people. This has helped us understand how we can improve and develop these in the future. This review was complemented by a series of citizen workshops that helped us to review materials used by other safeguarding adults boards and to test out and shape new ideas.

Engagement materials can often focus on the labels of 'abuse and neglect' and 'reporting the act of an abusive person'. Images are often of someone with physical injuries or in fear, or in despair.

Our consultation feedback found that these can be difficult messages for members of the public, who may be anxious about applying a particular label, or making a particular accusation or getting someone 'into trouble'.

Improve awareness of safeguarding across all our communities

The consultation reminded us, that people not only need to know how to report abuse or neglect, they also need to feel confident to do.

From the consultation we learnt that it was better to use messages portraying safeguarding as supporting people to be safe; looking out for a friend or a neighbour, helping someone who needs help, making a positive difference, helping people in the way they would want to be supported.

Having listened to these views, the Board has designed new materials, including leaflets and posters that take forward these new messages. These new materials maybe the first of their kind in the country.

Example poster (illustrated right). These seek to communicate that the focus of safeguarding is working with people, supporting them to be safe, and the positive outcomes of this support. Other poster messages include:

“People listened and helped. I feel safe to go out again”

“People helped us when we needed it most”

“As soon as I spoke up, things started to get better”

“I am glad I asked for help, now I feel safe again”

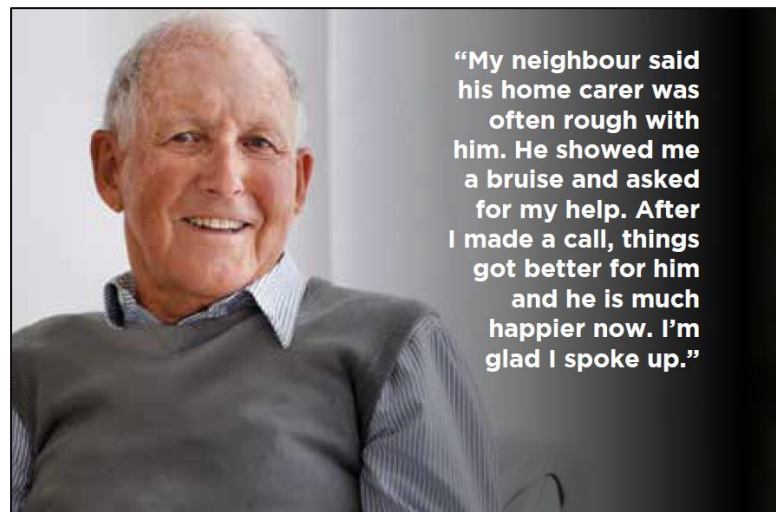


The new leaflets use real life situations to explain what kinds of issues safeguarding can help with; again with a positive focus on outcomes. An example panel (illustrated below).

Improve awareness of safeguarding across all our communities



(Front of new foldout leaflets)



(Inside leaflet: One of six illustrative scenarios)

A further consultation on the new materials received feedback from approximately 200 people, with substantial support for the new approach.

The Board will launch the new materials in 2020-21 and also ensure that these are available in accessible formats and other languages.



(New wallet size – Information cards with contact information
One of many designs)

Improve awareness of safeguarding across all our communities

5.4 Safeguarding Week 2019/20

Safeguarding Week is an annual event held jointly by the Safeguarding Adults Board, Safeguarding Children's Partnership, Safer Leeds and the Office of the Police and Crime Commissioner.

The week provides an opportunity for all organisations in Leeds to promote awareness of safeguarding for their staff, volunteers and for the people who use their services.

All agencies are asked to do one extra thing to promote awareness, this may involve talking to people who use their services about safeguarding, giving out leaflets or briefing notes, reminding staff of their responsibilities, holding an event or doing something else.

To support the partnership, the Safeguarding Adults Board piloted Safeguarding Resource Packs for organisations. These packs were well received with over 70 given out to different organisations. Illustrated right, these packs provided a set of information and engagement materials to help promote safeguarding awareness.

Due to the very positive feedback, these packs will now be developed further for use in future years.



6. Improve responses to domestic violence and abuse

What we want to achieve for citizens in Leeds:



'I am confident that professionals will work together and with me to get the best result for me'

Our ambition is for practitioners and organisations to provide the best possible response to domestic abuse, to support citizens to be safe in Leeds.



6.1 What is domestic violence and abuse?

The cross-government definition of domestic violence and abuse is:

“any incident or pattern of incidents of controlling, coercive, threatening behaviour, violence or abuse between those aged 16 or over who are, or have been, intimate partners or family members regardless of gender or sexuality”.

Domestic abuse can take many forms, including physical, psychological, sexual, financial or emotional abuse. It also includes so called 'honour-based violence', female genital mutilation and forced marriage.

6.2 Domestic Abuse Campaigns, 16 Days of Action

16 Days of Action is an international campaign to challenge violence against women and girls. The campaign runs every year from 25 November, the International Day for the Elimination of Violence against Women, to 10 December, Human Rights Day.

Leeds has a strong tradition of promoting the 16 Days of Action and Leeds Safeguarding Adults Board has joined with Safer Leeds, to jointly host the campaign in recent years.

The focus of the event in 2018/19 was on older people, and as reported last year, in recognition of the particular challenges experienced by older people, an Outcome Based Accountability Event was held with representatives from

across the city and from statutory, independent and third sector organisations.

Since then, and as a result of this event, a reflective practice document for organisations has been produced. Its purpose is to help organisations reflect on and review the arrangements they have in place that enable older people feel able to disclose abuse. It also promotes awareness for staff/volunteers of the particular challenges for older people in seeking help. This document about supporting older victims of domestic abuse can be downloaded from the Board's website.

During 2019/20 the theme for the 16 days of action campaign was on coercive and controlling behaviour. Coercive control is an act or a pattern of acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish, or frighten their victim. This controlling behaviour is designed to make a person dependent by isolating them from support, exploiting them, depriving them of independence and regulating their everyday behaviour. It became a criminal offence in 2015.

To support organisations to achieve positive outcomes for people in Leeds, the Board funded a Multi-Agency Conference around Coercive and Controlling Behaviour. Held jointly with Safer Leeds the event provided a free full day learning opportunity which brought together approximately 150 city-wide staff from a range of statutory and third sector partners.

The key-note speakers were three survivors of domestic abuse (including Luke Hart who is internationally

recognised), as well as the Crown Prosecution Service, West Yorkshire Police and a lawyer specialising in legal options for intervention and support.

The event was held at Elland Road on 2nd December 2019 alongside other activity across the city to promote awareness of this form of domestic abuse.



Coercion & Control Conference; Elland Road

Feedback from the event has been really positive:

"The whole day has been relevant and useful, made me rethink about [domestic abuse] will be able to look for signs of coercive control that I had not thought about before"

"Thank you for presenting a diverse perspective of domestic violence and abuse which was enlightening..."

“The event was really powerful and brought to life the struggles people go through”

6.3 Specialist training provision

The Safeguarding Adults Board does not in itself provide safeguarding training, this is provided by Board member agencies for their workforce and commissioned services. The Board however will provide complementary sessions for practitioners to support work around its key priorities for city.

In November 2019 the Board provided Multi-Agency Legal Remedies Training for practitioners. The full-day training courses examine the use of legal remedies in safeguarding, so that staff will be better equipped to understand and weigh up practice options.

In January 2020 the Board provided an additional course, Multi-agency Legal Remedies to Domestic Violence and Abuse, allowing for a greater focus on domestic abuse than the course in November 2019. This course aimed to support safeguarding leads and practitioners to identify and apply relevant legislation, policy and case law that underpin powers or duties to intervene in this complex area of work.

Feedback from the courses have been really positive:

“Everything has been beneficial to support me in understanding the legal processes underpinning my

practice as a social worker – I would recommend this to my colleagues in adult social care”

“Fantastic insight into the legalities of safeguarding and how to apply in practice, found this very interesting and useful”

“Brilliant day, eye opening and very useful – now have an awareness of multi-agency roles and who to ask”

“The course was extremely relevant and useful to future practice – will try to remember all the information to inform future work”

“Really good training and relevant to my area of work, brilliant knowledge”

Both these courses were first held in 2018/19 in response to a Safeguarding Adults Review in relation to ‘Dorothy’ who died having experienced domestic abuse. As such, the Board aspires to make these courses annual events providing in-depth legal literacy training, to complement the domestic abuse training provided by partners in Leeds.

6.4 Leeds Approach to Learning and Development

Safeguarding training is provided in Leeds by member agencies, with additional support provided by the Board in relation to areas of city-wide learning.

The Board’s role principally is one of assurance in relation to safeguarding arrangements in the city, which includes the responsibility to:

'ensure that relevant partners provide training for staff and volunteers on the policy, procedures and professional practices that are in place'²

During 2019/20 the Board developed the Leeds approach to Learning Development – a framework document that sets out the commitment of the Board to work together with partners, to both support their work and gain an assurance that the city has an effective, well-trained workforce that provides for the needs of citizens in Leeds.

The document sets out 10 key Fundamental Content Requirements around workforce development in Leeds:

1. The significance of the citizen's voice in safeguarding adults in Leeds: **'Talk to me, Hear my voice'**.
2. The role of the Safeguarding Adults Board; and the Leeds Citizen-led Multi-agency Safeguarding Adults Policy and Procedures.
3. The Leeds Safeguarding Adults Board: Practice Standards.
4. The Six Statutory Safeguarding Adults Principles, including how they are defined and described by citizens in Leeds.
5. Citizen rights to inclusion and representation, including the duty to provide independent advocacy.

6. The Essential Safeguarding Legal Framework (including that relating to domestic abuse).
7. Learning from relevant safeguarding reviews (including domestic homicide reviews).
8. Equality and diversity; inclusion and understanding the person's culture and identity.
9. Think Family, Work Family; that is, the Leeds commitment to working with families.
10. The LSAB information sharing policy.

These fundamental content requirements have been developed in such a way as to ensure that issues of domestic abuse are at the forefront of the Board's approach.

In addition, the Board also requires agencies that provide advanced safeguarding training to ensure they cover safeguarding adults best practice in respect of adults experiencing domestic abuse, forced marriage, 'honour-based' violence, hate crime and modern slavery.

This new approach is being rolled out in 2019/20 together with a set of learning resources for organisations and assurance mechanisms for the Board.

² Care and Support Statutory Guidance (2017)

7. Learn from experience to improve how we work

What we want to achieve for citizens in Leeds:



'I am confident that my feedback and experience will help others'

Our ambition is to ensure we learn from citizen experiences to improve safeguarding arrangements in the city.



7.1 Learning through Safeguarding Adults Reviews

Since April 2015, Safeguarding Adults Boards (SAB) have had a statutory duty to undertake Safeguarding Adults Reviews when:

'...an adult in its area dies as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the adult'.

SABs must also arrange a SAR if an adult in its area has not died, but the SAB knows or suspects that the adult has experienced serious abuse or neglect"³.

The Care Act 2014 has provided the Board with a statutory basis for continuing with an approach to which it had been committed to for a number of years.

The purpose of a Safeguarding Adults Review is not to find fault and apportion blame. The purpose of the review is to identify learning that can be used to improve practice for others.

❖ **Reviews undertaken during 2019-2020**

The Board has completed two statutory Safeguarding Adults Reviews (SARs) during 2019-20; these concerned Mr and Mrs A and Mr B respectively. These reviews were undertaken by Professors Braye and Preston-Shoot, who are both leading experts and researchers in self-neglect.

The reviews and their recommendations have already been accepted in full by the Board and will be used to support the city in its work to develop a robust approach to supporting citizens living in circumstances of self-neglect.

i) Mr and Mrs A

Mr A was a 51-year-old man who died at home in circumstances of extreme self-neglect. Following Mr A's death, West Yorkshire Police made a referral to the Board, requesting a Safeguarding Adults Review (SAR) of the circumstances and experiences of Mr A and his wife, Mrs A.

The LSAB Executive Group made a recommendation to the Board's Independent Chair, Richard Jones CBE that this case met the criteria set out at Section 44 of the Care Act 2014 for a Safeguarding Adults Review to be undertaken.

The SAR was carried out in accordance with the principles set out in the Care Act 2014. The review benefitted from Mrs A's participation and contributions.

The purpose of the review was to learn from the circumstances of Mr A's death and both his and Mrs A's experience, to inform the greater understanding in Leeds of our approach to supporting adults who live in self-neglectful circumstances. Further, the review considered what might have been done differently, and explored ways in which partners could work together more effectively to prevent harm in similar situations in the future.

ii) Mr B

Mr B was a 66-year-old man of Irish heritage who died in hospital with self-neglect being cited a contributory factor.

Following Mr B's death, Leeds and York NHS Partnership Foundation Trust, (LYPFT) made a referral to the Board, requesting a Safeguarding Adults Review.

The LSAB Executive Group; SARs made a recommendation to the LSAB Independent Chair, Richard Jones CBE that Mr B's circumstances met the criteria set out at Section 44 of the Care Act 2014 for a Safeguarding Adults Review to be undertaken.

Again, the SAR was carried out in accordance with the principles set out in the Care Act 2014. The LSAB Executive Group wished to undertake a proportionate review that analysed Mr and Mrs B's experiences through a lens of evidence-based learning, based on self-neglect research and the findings of other national reviews concerning people in similar circumstances. Professors Braye and Preston-Shoot were in a prime position to undertake this approach for Leeds.

The overall purpose of this review was to learn from the circumstances of Mr B's death, focusing specifically on learning from good practice and examining any missed opportunities in order to inform a greater understanding of the approach required to support adults who live in self-neglectful circumstances in Leeds. As with Mr and Mrs A, this review also identified what might have been done differently, exploring ways in which partners can develop

how they work together to support people in similar situations in the future.

Key learning from both reviews:

Both of these reviews identified the need to establish both strategic and operational systems for supporting citizens of Leeds living in harmful, self-neglectful circumstances. This includes:

- The need for the city to have specific multi-agency guidance on self-neglect on responding to self-neglect.
- The establishment of a multi-agency mechanism for responding to citizens living in exceptionally high risk situations.
- Both reviews highlighted the challenge of striking the balance between respecting autonomy and keeping someone safe. The reviews identified the need for thorough mental capacity assessments that include consideration of executive capacity.
- The need for professional curiosity about people's life and circumstances, to inform assessments and to inform approaches to providing support.
- The need for safeguarding practitioners to have legal literacy and for there to be systematic approaches to risk assessment and management.

- The importance of a multi-agency approaches to safeguarding that brings together all relevant agencies to understand key issues and plan an approach to support.

As a result of this learning, the Board has developed a robust action plan to address and maximise learning from both reviews. These reviews, recommendations and actions plans will be published later in 2020.

❖ Reviews currently being undertaken:

The Board is also currently undertaking two further reviews.

Firstly, a thematic review is being undertaken in relation to the experience of adults who have died whilst living street-based lives in Leeds.

This review is being led by the Safeguarding Adults Board with support from Safer Leeds, the city's Community Safety Partnership. The review is being undertaken under its powers to undertake a review as set out in Section 44 (5) of the Care Act 2014.

The purpose of this Thematic Review is to:

- Understand the experience of those with street-based lives who have died in Leeds between October 2017 and December 2018;

- Understand how the safeguarding system in its widest sense works for people in those circumstances in Leeds, examining the strengths and areas for development.
- Identify best practice in Leeds and across the country.
- Identify learning for Leeds and systemic developments that will help Leeds achieve its ambition of being a compassionate city.

Secondly, the Board is also participating in a review concerning a young man who died at home, in circumstances of neglect. This review is being undertaken as a Joint Strategic Review with Safer Leeds and the Safeguarding Children Partnership, overseen by the chairs of each Board/partnership.

7.2 Self-neglect conference

The Leeds Safeguarding Adults Board hosted its first Multi-Agency Self-Neglect Conference in October 2018. We held our second in May 2019.

Undertaken alongside the two Safeguarding Adults Reviews concerning self-neglect outlined in Section 7.1 above, the conference provided an opportunity for multi-agency learning to inform the development of practice.

The event included Professor Suzy Braye, a leading authority on self-neglect; a nationally recognised legal expert, and multi-agency speakers from Leeds City Council: Adults and Health, West Yorkshire Police, West Yorkshire Fire and Rescue Service.

The event included approximately 150 participants, and the learning will inform the development of the policy, guidance and practice in Leeds.

Feedback from the courses have been really positive:

“Fantastic informative day that has improved my knowledge of safeguarding issues across the board”

“Every part of the conference was very useful and I will be able to share my learning and up to date knowledge with colleagues, it helped me think of new ways of working with complex individuals”

7.4 New policies, procedures and guidance

The Board launched new multi-agency safeguarding adults policy and procedures in April 2019. Multi-agency safeguarding policy and procedures provide a framework by which all organisations in the city are expected to work together and with the adult at risk, to support people to be safe from abuse, neglect and self-neglect.

These new multi-agency procedures were developed with the involvement of citizens, including their guidance to practitioners about what good practice looks like and feels like to them. This included key conversations they would hope to have and their expectations around support.

This in turn lead to the production of Citizen-led practice guidance and short-films and Citizen Ambassadors promoting these ‘Talk to me, Hear my voice’ principles as outlined in Section 4.3

In October 2019 the Board also produced a new Information Sharing Policy to help practitioners of all agencies to feel confident as to when they can share information about safeguarding concerns.

Also in October 2020 the Board published new Practice Guidance in relation to people in positions of trust. The guidance explains the responsibilities of all organisations to act on risks posed by their employees, volunteers or students, and when to share information with others with whom they work or volunteer.

In November 2020 the Safeguarding Adults Board, together with the Leeds Safeguarding Children Partnership and Safer Leeds published new Think Family, Work Family Principles and Practice Guidance.

This new Think Family, Work Family guidance highlights that people often live within families, and that to understand the unique circumstances of an adult or child, that it is necessary to understand the strengths and resources within the family to provide for their needs.

The guidance places a responsibility on all practitioners to respond to identified issues whether that is through signposting and referral, or providing services for families with whom they are involved.

7.5 Leeds Approach to Quality Assurance and Performance

During 2019/20 the Board has sought to develop its approach to quality assurance and performance, adopting an approach that enables us to:

1. Know our strengths and areas for development
2. Take action to build on strengths and areas for development across the partnership
3. Ensure citizens are heard and their views and experiences inform our work.

This new approach includes:

- Practice Standards – a set of standards and measures that can be used to inform a programme of audit activity. These are based around six safeguarding adults principles established by the Department of Health and the voices of citizens in Leeds.
- A multi-agency safeguarding dashboard, inclusive of Adults & Health information and that of all key agencies involved with the Board.
- Learning from the 'Talk to me, Hear my safeguarding story' project, that will report citizen feedback on their experience of the multi-agency safeguarding policy and procedures.
- A programme of multi-agency quality assurance activity related to the learning from the gathered

intelligence, using the new practice standards as a basis.

All key partners have committed to the new approach providing new information and data sets to support this work. In some cases, partners have refined or developed new ways of recording or reporting information, to support the dashboard.

The approach is just commencing and will be developed further, alongside a new multi-agency quality assurance programme in 2020/21.

8. Going Forward

8.1 Our Ambitions for 2020/21 – 2022/23

The Board's Strategic Plan sets out its plans for the next three years. Its plan is based around four key ambitions that will guide its work and priorities:

1. 'Talk to me, Hear my voice'

The Board remains committed to ensuring that practice and safeguarding arrangements are informed by the voices of those to whom we are here to safeguard.

Next year the Board will:

- Develop new 'Talk to me, Hear my voice' films
- Hold more Citizen Ambassador sessions
- Learn from citizens feedback on our safeguarding policy and procedures

2. Improve awareness of safeguarding across communities and partner organisations

The Board remains committed to working with communities and partners to ensure people know how to seek help and have the confidence to do so.

Next year the Board will:

- Promote our posters, leaflets and cards about safeguarding
- Develop a short-film to promote awareness
- Develop a new safeguarding website

- Hold a programme of engagements to promote awareness

3. Develop city-wide approaches to safeguarding practice

Abuse, neglect and self-neglect can take many forms. The Board will adapt its plans to focus on emerging priorities. This will however include several key areas of focus.

Next year the Board will:

- Develop citywide approaches to self-neglect
- Identify learning to support people living street based lives
- Work with strategic partners to develop our approach to domestic abuse.

4. Learn from experience to improve how we work

This ambition reflects the Board's commitment to continual learning and development of safeguarding arrangements

Next year the Board will:

- Develop our approach to quality assurance
- Develop our approach to Safeguarding Adults Reviews
- Develop resources to support the Board's new approach to learning and development

This is a summary. Read our Strategic Plan 2021/21 – 2022/23 in full on our website:

www.leedssafeguardingadults.org.uk

9. Appendix: Board Member Organisations

Member Organisations:
Leeds City Council: Adults & Health; Adult Social Care
Leeds City Council: Adults & Health Commissioning (Housing & Public Health)
West Yorkshire Police
Leeds Clinical Commissioning Group (CCG)
Leeds Teaching Hospital NHS Trust
Leeds and York Partnership NHS Foundation Trust
Leeds Community Healthcare NHS Trust
Healthwatch Leeds
West Yorkshire Fire & Rescue Service
Leeds City Council: Housing
Leeds City Council: Children and Families
National Probation Service
West Yorkshire Community Rehabilitation Company
Advonet
The Alliance of Service Experts
HMP Leeds & Wealstun



If someone is experiencing or at risk of abuse, neglect or self-neglect, there are people who can help.

For advice or support, contact Leeds Adult Social Care:

- Tel: **0113 222 4401**
- BSL: **www.leeds.gov.uk/accessibility**
- Visit: **Council One Stop Centres/Community Hubs**

Please note: If a person is at immediate risk of harm or danger call the police straight away on 999.



**Leeds Safeguarding
Adults Board**

Three Year Strategic Plan

April 2020 – March 2023

1. Our Vision:

The Leeds Safeguarding Adults Board is a statutory body with a strategic responsibility to work with its members and partners to protect and support adults with care and support needs from abuse, neglect and self-neglect in Leeds.

The Board's vision is for Leeds to become:

A safe place for everyone

To achieve this, the Board and its members work together to:

- Prevent abuse, neglect and self-neglect
- Provide timely and proportionate response to abuse, neglect and self-neglect
- Promote awareness and understanding of safeguarding adults
- Ensure safeguarding practice is person-centred and outcome focused
- Ensure continual development of safeguarding practice and arrangements in Leeds

2. Our Ambitions for 2020/21 – 2022/23

The Board's Strategic Plan sets out how the Board will work towards achieving its Vision for Leeds. Its plan is based around four key ambitions that will guide its work and priorities:

1. Develop citizen-led approaches to safeguarding

Talk to me, Hear my voice is a phrase given to us by citizen groups in Leeds. It is their call for safeguarding practice and arrangements in the city to be informed by the voices of those to whom we are here to safeguard. Our plans each year will set out areas of development which will take us towards being citizen-led.

2. Improve awareness of safeguarding across communities and partner organisations

The Board is committed to working with communities and partners to ensure people know how to seek help and have the confidence to do so. It will identify areas each year in its annual plan that will help promote awareness across the city.

3. Develop city-wide approaches to safeguarding practice

Abuse, neglect and self-neglect can take many forms. The Board will adapt its annual plan as needed to respond to emerging priorities.

This plan is being developed at a time when the country is beginning to experience the impact of the covid-19 pandemic. The Board will work to understand the safeguarding implications for citizens in Leeds, and support the partnership respond to emerging threats and issues.

Citywide approaches will also include working in partnership with key strategic boards, such as Safer Leeds and Leeds Safeguarding Children Partnership, in relation to support for people with complex needs. Work during this period will include however, developing citywide approaches to self-neglect, identifying learning to support people living street based lives and working with strategic partners to develop our approach to domestic abuse.

4. Learn from experience to improve how we work

This ambition reflects the Board's commitment to continual learning and development of safeguarding arrangements, using citizen experiences and citizen feedback, to help us achieving positive safeguarding outcomes for people in Leeds.

3. Annual Plan 2020/21

The Annual Plan sets out how the Board will take forward its ambitions during the year ahead. The Annual Plan is a dynamic document and is subject to change so as to provide for emerging issues and developments. The plan is reviewed and updated for each Board Meeting.

1. Ambition: Develop citizen-led approaches to safeguarding

What we want for citizens in Leeds:

'I am able to influence how people are safeguarded in Leeds'

What we are seeking to achieve as a Board:

- To involve citizens as partners in developing safeguarding in Leeds
- For citizen voices to be heard and change the way we work
- Enable practitioners to learn directly from citizens about what good practice looks like and feels like
- For Talk to me, Hear my voice principles to be embedded within all the Board work streams

This is what we will do:

1.1 The Board will undertake a review of its working arrangements to ensure it is working in the best ways and is focused on learning from citizen's experience.

This will involve:

- a. Reviewing our approach to citizen involvement within the Board
- b. Reviewing our Board composition, Board arrangements and our approach to organising work streams, to ensure we are working in the most effective way
- c. Developing a new board constitution in-line with the citizen principles of Talk to me, Hear my voice

1.2 The Board will seek out and learn from citizen experiences of support within the multi-agency safeguarding procedures to improve practice.

The Board has already commissioned an independent service to gather people's experiences. Further action will involve:

- a. Ensuring citizens are made aware of their opportunity to provide feedback on their experiences
- b. Enabling the citizen panel to identify learning themes and make recommendations to the Board
- c. Evidencing how learning is influencing our current and future plans and priorities

1.3 The Board will enable citizen groups to promote Talk to me, Hear my voice principles to practitioners.

This work has already commenced. Further actions involve:

- a. Inviting current citizen Ambassadors to undertake ten more sessions with practitioners
- b. Extending the range of citizen-led Talk to me, Hear my voice films
- c. Enabling a further citizen group to be Talk to me, Hear my voice ambassadors

2. Improve awareness of safeguarding across all communities and partners organisations

What we want for Citizens in Leeds:

'I receive clear and simple information about what abuse is,
and how I can get help'

'I am confident that services that I go to, know how best to support me'

What we are seeking to achieve as a Board:

- Involve citizens in the development of our materials and resources
- Improving awareness of safeguarding within community groups
- Providing accessible materials to support the work of partner organisations
- Extend our range of safeguarding resources and materials

This is what we will do:

2.1 The Board will develop new resources to enable citizens and communities to understand the support available to them.

This will involve:

- a. Publicising and distributing new posters, leaflets and cards
- b. Producing a short film promoting safeguarding adults awareness for members of the public
- c. Developing a new website that enables the Board to promote its work and share safeguarding resources
- d. Undertaking a programme of engagement activities to promote safeguarding across diverse community groups in Leeds
- e. Hosting safeguarding week to promote awareness of safeguarding adults
- f. Supporting the Leeds '16 Days of Action' campaign relating to domestic abuse

2.2 The Board will develop resources to support organisations awareness and understanding of safeguarding adults.

This will involve:

- a. Developing an LSAB e-learning resource for organisations
- b. Developing and promoting safeguarding information packs for organisations
- c. Provide safeguarding partnership learning opportunities in relation to messages from reviews
- d. Developing an organisational self-assessment process to support the development of safe services

3. Develop city-wide approaches to safeguarding practice

What we want for citizen's in Leeds:

'I am confident that practitioners will work together and with me to get the best outcomes for me'

What we are seeking to achieve as a Board:

- Develop effective multi-agency safeguarding practice
- Ensure services respond effectively to emerging safeguarding concerns during the covid-19 pandemic
- Provide for positive person-centred interventions for citizens, that achieve their desired outcomes wherever possible
- Wherever possible, involve citizens in the development of practice
- Develop panels/forums that enable practitioners to support individuals living within high risk situations
- Evaluate the effectiveness of our approaches, by learning from experience.

This is what we will do:

3.1 The Board will identify the impact of covid-19 on the prevalence of abuse, neglect and self-neglect in Leeds; and seek assurance as to partnership responses to safeguard people in Leeds during the pandemic.

3.2 The Board will review and advise on the development of the Leeds Domestic Abuse Strategy abuse strategy for Leeds. This is being revised in 2020.

This will involve:

- a. Identifying Board champion(s) to work across the respective strategic partnerships, such as Safer Leeds
 - to ensure the needs of adults with care and support at risk or experiencing domestic abuse are recognised within the strategy
 - to identify issues and actions for our Board to consider

3.3 The Board will seek to map out and positively influence other citywide strategies that serve to protect adults with care and support needs from abuse, neglect or self-neglect.

- a. This will include members representing the Board and the safety of people with care and support needs within wider city strategies

3.4 Identify system learning to improve support provided to people living street based lives.

This will involve:

- a. Concluding a thematic review of people who have died living street-based lives

3.5 The Board will develop the Leeds approach to self-neglect.

This action follows Safeguarding Adults Reviews undertaken in 2019 and learning about the need to develop our approach in Leeds. This will involve:

- a. Developing multi-agency guidance to support practitioners and services working with people who self-neglect
- b. Producing multi-agency guidance relating to adults who do not engage and/or who disengage from services
- c. Researching and considering the need for a forum/panel approach in Leeds, in respect to people living within complex high risk situations
- d. Develop workforce knowledge and skills to support people experiencing self-neglect
- e. Ensuring learning from Safeguarding Adults Reviews relating to self-neglect is disseminated across organisations in Leeds

3.6 Update the Leeds Multi-agency policy and procedures in light of a review held in 2019/20 and recent national ADASS guidance in relation to Section 42 duties.

4. Learn from experience to improve how we work

What we want for Citizen's in Leeds:

'I am confident that learning from my experience will help others'

What we are seeking to achieve as a Board:

- a. Ensuring we have effective systems to learn from citizen experiences, and bring that learning into workforce development and practice
- b. Ensuring we have intelligence-led approaches to determining priorities

What we will do:

4.1 The Board will develop a range of mechanisms to ensure the Board learns effectively from experience.

This will involve:

- a. Updating our Safeguarding Adults Review Policy to support learning from citizen lived experiences
- b. Developing a Performance and Quality Assurance Dash Board – inclusive of partner data / intelligence and citizen experiences to inform our work and priorities
- c. Developing a Performance and Quality Assurance programme for the year ahead
- d. Develop learning resources for practitioners that support the Leeds Approach to Learning and Development (2019)
- e. Seeking an assurance from all agencies that the Board's approach to learning and development has been embedded into practice

Please note:

The Annual Plan is a dynamic document and subject to change and amendment. If any person believes that an important action has been missed out of this plan, they may make recommendations to:

Richard Jones, Independent Chair of the Leeds Safeguarding Adults Board,

Email: LSAB.Chair@leeds.gov.uk



Report author: Phil Evans, Chief Officer, Operations
Tel: 0113 378 2542

Report of Director of City Development

Report to Scrutiny Board (Adults, Health and Healthy Lifestyles)

Date: 24th November 2020

Subject: Active Leeds Update

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

- The report seeks to act as an introductory paper for a presentation which will be delivered to the Board which will set out the broad work that is being carried out by the Active Leeds Service to promote healthy and active lifestyles across the city.

2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- Active Leeds activity in this area has a significant and direct link to the Best Council Plan’s ambition of ‘Supporting healthy, physically active lifestyles’.

3. Resource Implications

- This report detailing current and planned activity to date has no specific resource implications, all activity will be/has been delivered within existing resources.

Recommendations

- a) The Scrutiny Board is asked to note the presentation and comment upon current and future planned activity.

1. Purpose of this report

- 1.1 This report seeks to act as a short introductory paper for a presentation which will be delivered to the Board which will set out the broad work that is being carried out by the Active Leeds Service to promote healthy and active lifestyles across the city.

2. Background information

- 2.1 Active Leeds delivers a range of service and programmes which have a direct impact on the wellbeing of the citizens of Leeds and the surrounding area. The activity ranges from the operation of a number of general purpose leisure facilities (gyms, swimming pools etc.), specialised facilities (tennis, bowls etc.) and a number of programmes of activity, many delivered and focussed at a community level. The overriding aim of all activity is to increase the level of physical activity amongst the population of Leeds in order to help deliver the health and well-being benefits associated with increased physical activity.

3. Main issues

- 3.1 A full presentation on the range of activity currently undertaken and planned will be presented to the Scrutiny Board at its meeting. There will be an opportunity for the Board to comment upon the activity and the Board's observations will be used to help shape the future activity.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The work undertaken by the Service is informed by dialogue with a range of stakeholders including national organisation such as Sport England, UKActive, and National Governing Bodies for Sport (British Diving, British Swimming, Swim England, England Athletics, Netball England, British Triathlon, Lawn Tennis Association/Yorkshire Tennis Association etc), to local organisations such as Yorkshire Sport Foundation and Sport Leeds. Along with lots of other partners from the universities, colleges, schools to local sport clubs and health partners. Public health, other services in the council such as planning, highways, skills and employment, housing and many more including elected members are key in driving the direction of travel and support for the service.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 A number of the activities highlighted in the presentation may have the potential to give rise to equality implications, including positive outcomes. All activity undertaken have been taken cognisant of the Council's agreed approach to Equalities and the need to consider the duty to promote community cohesion.

4.3 Council policies and the Best Council Plan

- 4.3.1 The Active Leeds activity in this area has a significant and direct link to the Best Council Plan's ambition of 'Supporting healthy, physically active lifestyles'.

Climate Emergency

4.3.2 The work by Active Leeds has the potential to aid the Council's stated aims around responding to the Climate Emergency by means of encouraging modal shift from vehicles to physical activity (cycling, running, walking etc.).

4.4 Resources, procurement and value for money

4.4.1 There are no implications arising as all activity is funded through existing budgets.

4.5 Legal implications, access to information, and call-in

4.5.1 No implications.

4.6 Risk management

4.6.1 There are no obvious risk management implications.

5. Conclusions

5.1 Active Leeds has a significant and direct ability to deliver on the Council's Best Council Plan's ambition of 'Supporting healthy, physically active lifestyles'. The work of the Service as highlighted in the presentation is a vital element in moving forward this ambition.

6. Recommendations

6.1 Scrutiny Board is asked note the presentation and comment upon current and future planned activity to support the Council's Best Council Plan's ambition of 'Supporting healthy, physically active lifestyles'.

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report author: Angela Brogden
Tel: 0113 3788661

Report of Head of Democratic Services

Report to Scrutiny Board (Adults, Health & Active Lifestyles)

Date: 24th November 2020

Subject: Aireborough Leisure Centre Renovation Project – Scrutiny Working Group Summary

Are specific electoral wards affected? If yes, name(s) of ward(s): Guiseley and Rawdon	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Purpose of this report

1.1. This report presents a summary of the key issues arising from the evidence presented at a working group meeting of the Adults, Health and Active Lifestyles Scrutiny Board in relation to the Aireborough Leisure Centre renovation project.

2. Background information

2.1. Aireborough Leisure Centre remains a major facility within the Leeds City Council portfolio, both for meeting the council’s own specification of having a centre based in a town or district centre and as identified through the Sport England Facility Planning Model (FPM) for swimming pools run in 2009 and again in 2014 to take into account housing developments up to 2024.

2.2. A bid was made to the Sport England Improvement fund to secure £500k of funding to improve the changing rooms and reception at Aireborough Leisure Centre in April 2016. In June 2016, Active Leeds were advised that the funding bid was successful and work commenced with Sport England, Asset management, Corporate Property Maintenance (CPM) and NPS to develop a scheme for the site. The meetings

commenced in May 2016 to scope the works, with the communities' team joining in June 2016 and procurement in August 2016.

2.3. The Sport England funding bid was to improve the changing areas and reception. Following the communities' team joining the project in June 2016, the scope of the project subsequently grew to take the opportunity to integrate services and provide an enhanced community offer. This led to the inclusion of a library (community hub) and cafe.

2.4. In November 2016, Executive Board approved the project as:

The proposed works for the refurbishment to include:

- Swimming changing rooms - enhance access and include cubicles and improved shower / toilet facilities within a 'village' style change area
- Pool hall – retiling the pool deck and improving the walled areas
- Reception – making it modern and welcoming
- Exterior – reorienting the entrance to link to the car park and improving the
- Façade of the building.
- Relocating the Library into the Leisure Centre to create a Community Hub with a new Café facility. The Café outlet is managed by the LCC Catering section.

2.5. While further essential maintenance works were also added, taking advantage of the pool area being closed to the public, the scope of works did not change following publication of the tender and the contract award.

3. Main issues

3.1. During its meeting on 26 November 2019, the Adults, Health and Active Lifestyles Scrutiny Board considered a request for scrutiny by the Guiseley and Rawdon Ward Members (Councillor Graham Latty, Councillor Pat Latty and Councillor Paul Wadsworth) relating to the renovation of Aireborough Leisure Centre. The issues and concerns highlighted to the Scrutiny Board included:

- The overall delay in the completion of the renovation.
- Associated procurement and project management arrangements.
- Community access to sport and leisure facilities during the (extended) renovation works.
- Additional costs of the project.

3.2. In agreeing to take forward this request, arrangements were being made for the Scrutiny Board to hold a meeting in the locality near the Leisure Centre during April/May 2020 to consider the key issues and lessons arising from the Aireborough Leisure Centre renovation project. However, such arrangements were disrupted by the Covid-19 pandemic emergency.

3.3. As meetings of the Adults, Health and Active Lifestyles Scrutiny Board began to formally resume in June 2020, albeit remotely, the Board agreed to complete this outstanding piece of work via a remote working group meeting, with an invitation extended to all Board Members. This meeting was arranged for Tuesday 3rd November 2020.

3.4 It was agreed that a summary of the key issues arising from the evidence presented at this working group meeting would be brought to the Board's November meeting for formal consideration.

3.5 A summary note of the working group meeting will therefore be made available in readiness for today's meeting.

4. Corporate considerations

4.1. Consultation and engagement

4.1.1. Having previously agreed to invite representation from the Strategy and Resources Scrutiny Board to provide input around procurement and project management issues, an invitation to the working group meeting was extended to the Chair of the Strategy and Resources Scrutiny Board. Invitations were also extended to the Guiseley and Rawdon Ward Members as the originators of the scrutiny request.

4.1.2. The following individuals were also present at the working group meeting to help address questions and contribute to the discussion:

- Councillor Mohammed Rafique, Executive Member for Environment and Active Lifestyles
- Councillor James Lewis, Executive Member for Resources
- Martin Farrington, Director of City Development
- Steven Baker, Business Manager, City Development
- Martin Gresswell, Senior Project Manager, City Development
- Chris Coulson, Executive Manager Asset Management, City Development
- Helen Evans, Service Improvement Manager, City Development

4.2. Equality and diversity / cohesion and integration

4.2.1. A full screening was carried out at the time of the renovation project, with main findings being:

- The facilities need to reflect the needs of the users;
- Current facilities have access issues such and poor changing and access to the pool;
- Consultation and information to customers to be on an ongoing basis;
- Pool and facility closures need to be kept to a minimum to ensure continuity of provision;
- Where closures are deemed necessary, then staff will work with users to find alternative facilities where necessary;
- Support for the village change, with provision for male and female separate toilets and some shower areas.

4.2.2. An Equality, Diversity, Cohesion and Integration Screening was also carried out for the Community Hubs. The key points of the screening illustrated the positive impact the community hub developments have on resolution at first point of contact, accessibility, welfare benefits & poverty, social exclusion, reading and lifelong learning, tailoring services to local communities.

4.3. Council policies and the Best Council Plan

4.3.1. The development of new facilities at Aireborough Leisure Centre contributes to the following areas of the Best Council Plan:

- Health & Wellbeing – Supporting healthy, physically active lifestyles.
- Culture - Growing the cultural and creative sector and ensuring that culture can be created and experienced by anyone.
- These contribute to the outcome of - Enjoy happy, healthy, active lives

Climate Emergency

4.3.2. In completion of the works, the facility now includes improved insulation, double glazed windows, electric vehicle points in the car park as well as having more than one LCC service operating from one facility – sport, café, library and Aspire.

4.4. Resources, procurement and value for money

4.4.1 As part of the working group meeting, particular consideration was given to the initial assessment and procurement stages of the renovation project; the project management issues; and the budget oversight.

4.5. Legal implications, access to information, and call-in

4.5.1. This report has no specific legal implications.

4.6. Risk management

4.6.1. Risks linked to the Aireborough Leisure Centre renovation project were managed through the Sport Capital Project Board and considered as part of the working group's discussion on 3rd November 2020.

5. Conclusions

5.1 Having agreed last year to take forward a request for scrutiny relating to the renovation of Aireborough Leisure Centre, the Adults, Health and Active Lifestyles Scrutiny Board held a remote working group meeting on 3rd November 2020 to complete this outstanding piece of work.

5.2 It was agreed that a summary of the key issues arising from the evidence presented at this working group meeting would be brought to the Board's November meeting for formal consideration. A summary note of the working group meeting will therefore be made available to Members in readiness for today's meeting.

6. Recommendations

6.1 The Scrutiny Board is asked to consider the summary of key issues arising from the evidence presented at the working group meeting on 3rd November 2020 and consider what, if any, further Scrutiny work it wishes to undertake on this matter.

7. Background documents¹

7.1. None.

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Head of Democratic Services

Report to Scrutiny Board (Adults, Health and Active Lifestyles)

Date: 24th November 2020

Subject: Work Schedule

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1. Purpose of this report

1.1 The purpose of this report is to consider the Scrutiny Board’s work schedule for the remainder of the current municipal year.

2. Background information

2.1 All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year. In doing so, the work schedule should not be considered a fixed and rigid schedule, it should be recognised as a document that can be adapted and changed to reflect any new and emerging issues throughout the year; and also reflect any timetable issues that might occur from time to time.

3. Main issues

3.1 The latest iteration of the Board’s work schedule for the remainder of the municipal year is attached as Appendix 1 for consideration and agreement of the Scrutiny Board – subject to any identified and agreed amendments.

3.2 Executive Board minutes from the meeting held on 21st October 2020 are attached as Appendix 2. The Scrutiny Board is asked to consider and note the Executive Board minutes, insofar as they relate to the remit of the Scrutiny Board; and identify any matter where specific scrutiny activity may be warranted, and therefore subsequently incorporated into the work schedule.

Developing the work schedule

- 3.3 When considering any developments and/or modifications to the work schedule, effort should be undertaken to:
- Avoid unnecessary duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue.
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.
 - Avoid pure “information items” except where that information is being received as part of a policy/scrutiny review.
 - Seek advice about available resources and relevant timings, taking into consideration the workload across the Scrutiny Boards and the type of Scrutiny taking place.
 - Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year.
- 3.4 In addition, in order to deliver the work schedule, the Board may need to take a flexible approach and undertake activities outside the formal schedule of meetings – such as working groups and site visits, where necessary and appropriate. This flexible approach may also require additional formal meetings of the Scrutiny Board.

Developments since the previous Scrutiny Board meeting

- 3.5 There are no significant developments to report since the previous Scrutiny Board meeting.

4. Consultation and engagement

- 4.1.1 The Vision for Scrutiny states that Scrutiny Boards should seek the advice of the Scrutiny officer, the relevant Director(s) and Executive Member(s) about available resources prior to agreeing items of work.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 The Scrutiny Board Procedure Rules state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include ‘to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council’s Equality and Diversity Scheme’.

4.3 Council policies and the Best Council Plan

- 4.3.1 The terms of reference of the Scrutiny Boards promote a strategic and outward looking Scrutiny function that focuses on the best council objectives.

Climate Emergency

- 4.3.2 When considering areas of work, the Board is reminded that influencing climate change and sustainability should be a key area of focus.

4.4 Resources, procurement and value for money

4.4.1 Experience has shown that the Scrutiny process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.

4.4.2 The Vision for Scrutiny, agreed by full Council also recognises that like all other Council functions, resources to support the Scrutiny function are under considerable pressure and that requests from Scrutiny Boards cannot always be met.

Consequently, when establishing their work programmes Scrutiny Boards should:

- Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
- Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.

4.5 Legal implications, access to information, and call-in

4.5.1 This report has no specific legal implications.

4.6 Risk management

4.6.1 This report has no specific risk management implications.

5. Conclusions

5.1 All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year. The latest iteration of the Board's work schedule is attached as Appendix 1 for consideration and agreement of the Scrutiny Board – subject to any identified and agreed amendments.

6. Recommendations

6.1 Members are asked to consider the matters outlined in this report and agree (or amend) the overall work schedule (as presented at Appendix 1) as the basis for the Board's work for the remainder of 2020/21.

7. Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2020/2021 Municipal Year

June 2020	July 2020	August 2020
Meeting Agenda for 23/06/20 at 2.00 pm.	Meeting Agenda for 14/07/20 at 2.00 pm.	No Scrutiny Board meeting scheduled
<p>*REMOTE SESSION*</p> <ul style="list-style-type: none"> Update on Coronavirus (COVID19) pandemic – Response and Recovery Plan, including a briefing on the latest position with regard to those service areas that fall within the remit of the Scrutiny Board. Coronavirus (COVID19) pandemic – health inequalities. 	<p>*REMOTE SESSION*</p> <ul style="list-style-type: none"> Update on Coronavirus (COVID19) pandemic – Response and Recovery Plan, including a briefing on the latest position with regard to those service areas that fall within the remit of the Scrutiny Board. Coronavirus (COVID19) pandemic – lessons learned. 	
Working Group Meetings		
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2020/2021 Municipal Year

September 2020	October 2020	November 2020
Meeting Agenda for 15/09/20 at 1.30 pm.	Meeting Agenda for 20/10/20 at 1.30 pm.	Meeting Agenda for 24/11/20 at 1.30 pm.
<p>Impact of Covid-19 on access to dental services in Leeds (PSR)</p> <p>Leeds Health and Care Winter Planning 2020/21 and Business Continuity Planning in Adults and Health (PDS)</p>	<p>Budget Saving Proposals (PDS)</p> <p><i>Themed Discussion: Local Mental Health Issues</i> (PSR) - Reflecting on how Covid-19 has specifically impacted local mental health services and to receive an update on the following:</p> <ul style="list-style-type: none"> • The Leeds Mental Health Strategy • Leeds Mental Wellbeing Service • Mental Health Services for Adults and Older People in Wetherby • Leeds Mental Health Community Support Services 	<p>Leeds Safeguarding Adults Board Progress Report (PM)</p> <p>Active Leeds Update (PSR)</p> <p>Aireborough Leisure Centre Renovation – scrutiny working group summary (PSR)</p>
Working Group Meetings		
	<p>Budget Saving Proposals (PDS) 5/10/20 @ 10 am</p>	<p>Aireborough Leisure Centre Renovation (PSR) – 3/11/20 @ 1 pm</p> <p>Budget Saving Proposals (PDS) 20/10/20 @ 12 pm</p>
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2020/2021 Municipal Year

December 2020	January 2021	February 2021
No Scrutiny Board meeting scheduled	Meeting Agenda for 05/01/21 at 1.30 pm.	Meeting Agenda for 09/02/21 at 1.30 pm.
	Performance Report (Adults, Health and Active Lifestyles) (PM) The Adult Social Care Annual compliments and complaints report (PM) Financial Health Monitoring (PSR) 2021/22 Initial Budget Proposals (PDS)	<i>To be determined.</i>
Working Group Meetings		
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2020/2021 Municipal Year

March 2021	April 2021	May 2021
Meeting Agenda for 16/03/21 at 1.30 pm.	No Scrutiny Board meeting scheduled	No Scrutiny Board meeting scheduled
<i>Themed Discussion: Women's Health (PSR) - To consider issues surrounding Women's Health in general as well as a focus on how COVID-19 has impacted women's health in particular.</i>		
Working Group Meetings		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response

EXECUTIVE BOARD

WEDNESDAY, 21ST OCTOBER, 2020

PRESENT: Councillor J Blake in the Chair

Councillors R Charlwood, D Coupar,
S Golton, J Lewis, L Mulherin, J Pryor,
M Rafique and F Venner

SUBSTITUTE MEMBER: Councillor A Lamb

APOLOGIES: Councillor A Carter

48 Substitute Member

Under the provisions of Executive and Decision Making Procedure Rule 3.2.6, Councillor Lamb was invited to attend the meeting on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

49 Exempt Information - Possible Exclusion of the Press and Public

There was no information designated as being exempt from publication or confidential considered at the meeting.

50 Late Items

Agenda Item 17 - Update on Coronavirus (Covid-19) Pandemic – Response and Recovery Plan

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Update on Coronavirus (COVID-19) Pandemic – Response and Recovery Plan'.

Given the scale and significance of this issue, it was deemed appropriate that a further update report be submitted to this remote meeting of the Board. However, due to the fast paced nature of developments on this issue, and in order to ensure that Board Members received the most up to date information as possible, the report was not included within the agenda as originally published on 13th October 2020. (Minute No. 64 refers).

Agenda Item 19 - Improving Air Quality in the City (Clean Air Charging Zone (CAZ) Update)

Although not a formal late item of business, in advance of the meeting Board Members had received copies of correspondence received from Government regarding the outcomes of the joint review which had been undertaken with Government into Leeds' compliance with the legal requirements for air quality levels and the future of the CAZ. (Minute No. 66 refers).

51 Declaration of Disclosable Pecuniary Interests
There were no Disclosable Pecuniary Interests declared at the meeting.

52 Minutes
RESOLVED – That the minutes of the previous meeting held on 24th September 2020 be approved as a correct record.

CHILDREN AND FAMILIES

53 Fostering Service Annual Report
The Director of Children and Families submitted a report providing an update on the work undertaken by the fostering service between the period April 2019 and March 2020. Whilst the report provided information on developments across the service during the relevant period, more specifically it also presented details regarding the activity in relation to the recruitment and retention of foster carers in Leeds.

By way of introduction to the report, the Executive Member highlighted a number of key points including: the significant increase in the number of expressions of interest received regarding fostering; the aim of increasing the number of current foster care placements available to children and young people cared for by Leeds and to reduce the use of external residential and Independent Fostering Agency placements; developments in respect of Special Guardianship Orders; the aim of Leeds to become a foster friendly employer; and the priority of increasing the number of foster carers available to support unaccompanied asylum seeking children.

Responding to a Member's enquiries, the Board received further information and discussed a number of issues, including: the actions being taken in Leeds towards decreasing external residential placements, increasing the number of foster carers in Leeds, reducing the number of children coming into care, the current position regarding the residential estate and the benefits of Special Guardianship Orders and Kinship Care.

RESOLVED –

- (a) That the contents of the submitted report, be received, and that the Board's continued support for the work of the Fostering Service and the aim of promoting the best outcomes for children, be confirmed;
- (b) That support for the following specific recommendations be agreed:-
 - (i) To increase the number of current foster care placements available to children and young people cared for by Leeds and to reduce the use of external residential and Independent Fostering Agency placements for children cared for by Leeds;
 - (ii) To develop the offer, in partnership with Child Friendly Leeds, of additional activities and enrichment for fostering families;
 - (iii) To increase the diversity of our foster carers so that it matches that of the communities we serve and the children we care for;

- (iv) To increase our ability to meet a wide range of children’s complex needs by developing a broader service offer underpinned by an enhanced training programme;
 - (v) To continue with our work with colleagues in West Yorkshire to improve and enhance the offer for Foster Carers taking on Special Guardianship Orders;
 - (vi) For Leeds City Council to achieve ‘Foster Friendly Employer’ status.
- (c) That it be noted that the officer responsible for the implementation of such matters is the Deputy Head of Service, Corporate Parenting.

HEALTH, WELLBEING AND ADULTS

54 Re-commissioning of the Learning Disability and Autism Care and Support Services

The Director of Adults and Health submitted a report which noted that existing block contract arrangements with Aspire were due to expire on 31st July 2021, and as such, outlined proposals for the re-commissioning of the services currently provided through the block contracting arrangements and proposed the commencement of associated consultation, as appropriate.

In introducing the report, the Executive Member highlighted how in considering the different commissioning arrangements, there was an opportunity to ensure that the re-provisioned services had a focus on personalised and strengths based approaches.

Responding to a Member’s enquiry, the Board was provided with further information on the actions being taken by Aspire to develop their base outside of the Council.

RESOLVED -

- (a) That agreement be given for different approaches to be followed for the different areas of service, based upon existing commissioning arrangements for similar services, current expertise and the capacity in the market, and also based upon the financial implications of the different scenarios, with the following being progressed further, including through formal consultation:
 - (i) **Supported Living** – commission the services from Aspire through individual spot purchasing arrangements, as per Scenario 4.1 (b) as detailed within Appendix 3 to the submitted report;
 - (ii) **Respite and Emergency Respite services** – undertake market sounding and procure the services through a competitive tender process, as per Scenario 4.2 (b) as detailed within Appendix 3 to the submitted report;
 - (iii) **Day Opportunities** – commission the services from Aspire through individual spot purchase arrangements, as per Scenario 4.3 (b) as detailed within Appendix 3 to the submitted report.

- (b) That it be noted that the Deputy Director of Integrated Commissioning will lead and progress this work.

55 Living with Dementia in Leeds – our strategy 2020-25

The Director of Adults and Health submitted a report which provided an overview of the progress which had been made in this area since the previous strategy “Living Well With Dementia In Leeds” was produced in 2013 and also in respect of the development of a refreshed strategy for the period 2020-25.

Members welcomed the update and the information provided within the submitted report.

RESOLVED -

- (a) That the strategy document “Living With Dementia In Leeds - Our Strategy 2020-25”, as appended to the submitted report, be agreed;
- (b) That the establishment of the Leeds Dementia Oversight Board and its role to oversee the Leeds Dementia Action Plan and ensure that the strategy is implemented, be noted;
- (c) That it be noted that the design of the ‘Plan on a Page’ and strategy document, as appended to the submitted report, will be reviewed in order to align with the Leeds Health and Wellbeing Strategy branding and format;
- (d) That the role of the Commissioning Programme Lead - Dementia, in the co-ordination of work to progress the strategy, be noted, with it also being noted that this work will be supported by the partnership and governance arrangements as described within the submitted report. With the Board also noting that this is a joint role working for both the Council and NHS Leeds Clinical Commissioning Group;
- (e) That the role of Elected Members in supporting and monitoring the progress being made in respect of the strategy, be acknowledged.

56 The Leeds Carers Partnership Strategy

The Director of Adults and Health submitted a report presenting the new Leeds Carers’ Partnership Strategy entitled: ‘Putting carers at the heart of everything we do’. The report highlighted how the strategy set out 6 priorities that the Leeds Carers’ Partnership proposed were the key areas that needed to be focussed upon in order to promote the health and wellbeing of carers in Leeds, and to reduce the health and financial inequalities that carers experience due to caring.

Members welcomed the information provided within the submitted report, with a request that, as appropriate, further update reports were provided to the Board regarding the provision of support for carers, with Members highlighting the need to continue to monitor the situation during such challenging times.

RESOLVED -

- (a) That the work of the Leeds Carers' Partnership in developing its strategy, be noted;
- (b) That the vision and priorities, as set out within the Leeds Carers' Partnership Strategy, as appended to the submitted report, be supported;
- (c) That it be noted that the design of the 'Plan on a Page', as appended to the submitted report, will be reviewed in order to align with the Leeds Health and Wellbeing Strategy branding and format;
- (d) That it be noted that the Head of Commissioning (Integration) and the Commissioning Programme Lead (Carers) will support and co-ordinate the implementation of the Leeds Carers' Partnership Strategy along with the Head of Primary Care (Proactive Care), NHS Leeds Clinical Commissioning Group.

ENVIRONMENT AND ACTIVE LIFESTYLES

57 Merger of Groundwork Leeds with Groundwork Wakefield and North Yorkshire and Leeds City Council's Future Role in Groundwork Yorkshire

The Director of Communities and Environment submitted a report which sought the Executive Board's support for the decision of the Groundwork Leeds Board to merge with Groundwork Wakefield and North Yorkshire in order to form a new organisation entitled, 'Groundwork Yorkshire' that would operate on a regional level.

Responding to a Member's enquiry, the Board was provided with clarification and reassurance regarding the status of a property on the balance sheet of Groundwork Leeds which was located in Morley, with it being noted that the property would transfer to Groundwork Yorkshire as part of the merger.

Further to this, responding to another enquiry regarding an existing liability in the form of a loan between Groundwork Wakefield and Wakefield Council, it was also noted that a legal agreement was in place confirming that the loan was specifically secured against a site in Wakefield, and as such would have no effect upon the building in Morley. In conclusion, officers undertook to provide the Member in question with a further briefing note on such matters.

RESOLVED -

- (a) That the decision of the Groundwork Leeds Board to merge with Groundwork Wakefield and Groundwork North Yorkshire, be supported;
- (b) That in endorsing the decision of the Groundwork Leeds Board (above), approval be given for Leeds City Council to dissolve its company membership of Groundwork Leeds and become a company member of Groundwork Yorkshire;

- (c) That the establishment of a Leeds Local Groundwork Partnership Board be approved, in order to provide local input into schemes and programmes that are to be developed in Leeds in partnership with Groundwork Yorkshire post-merger;
- (d) That the necessary authority be delegated to the Director for Communities and Environment, the Chief Officer Financial Services and the City Solicitor in order to enable those officers to conclude the final agreement of the deed of transfer and any other agreement needed to formalise and complete the transfer process.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute)

COMMUNITIES

58 Annual update on the strategic approach to migration in Leeds

The Director of Communities and Environment submitted a report which presented an overview on migration activity that had been delivered across the city over the past year, taking into account contributions in response to the impact of COVID-19 on vulnerable migrant communities by the Council during the pandemic. The report also looked to provide information on key migration population trends; national policy changes including the approach in place to support EU citizens living in Leeds; the new national asylum contract; and activities across the Council in relation to supporting new and emerging communities.

Members welcomed the update and the information contained within the submitted report, and extended their thanks to all officers and partner organisations involved in the provision of services for the migrant community in Leeds.

RESOLVED -

- (a) That the contents of the submitted update report on migration and on the related activity taking place, be noted, and that the approach being adopted within the migration strategy for Leeds, be endorsed;
- (b) That it be noted that the responsibility of the Director of Communities and Environment and the Executive Member for Communities for leading this work through the Council's 'Stronger Communities' Programme, be noted;
- (c) That the responsibility of the Chief Officer for Communities in leading the work of the Leeds Strategic Migration Board, and the Migration Team for providing strategic and operational direction for the city, be noted;

- (d) That the significant contributions made by services and partners towards supporting vulnerable households and migrant communities which have been disproportionately impacted by Covid-19, be acknowledged;
- (e) That a further annual update report be submitted in 2021.

59 Understanding and progressing the city's learning of the experience of people living a street-based life in Leeds

The Director of Communities and Environment submitted a report which presented the findings of the independent review of people living street-based lives in Leeds, which was appended to the submitted report.

By way of introduction to the report, the Chief Officer, Safer Leeds presented the key findings and recommendations of the independent review which had been undertaken into the experience of people living a street-based life in Leeds and provided details of the ongoing work in this area, under the three pillars of 'prevention', 'intervention' and 'recovery' which moving forward would look to progress such recommendations.

Responding to a Member's enquiries regarding the pillar of 'prevention', particularly in relation to the criminal justice system, the Board was provided with further detail on the work being progressed in this area, together with further detail in respect of the 'recovery' pillar, and the adopted approach which was now being taken towards the provision of support and accommodation for individuals, with an undertaking that further information on such matters could be provided to the Member in question, if required.

Also, Members discussed and received further information regarding the nature of the independent review which had been undertaken and the learning which was being taken from it. Members also received information on the liaison which continued to take place with Government on this issue and the further development of related services for the medium to long term, with a suggestion that a further report on such matters be submitted to the Board in due course.

On behalf of the Board, the Chair extended her thanks to Richard Jones, Independent Chair of the Leeds Safeguarding Adults Board together with all partners who had been involved in the production of the independent review report.

RESOLVED -

- (a) That the outcomes from the independent review of people living a street-based life in Leeds, as outlined in the Executive and Oversight Report, as appended to the submitted report, be received, with the key findings and recommendations of the independent review being noted;
- (b) That it be noted that the Director of Communities and Environment will take lead responsibility for considering the recommendations and progressing any changes proposed in accordance with Council

governance arrangements, working closely with other Directors and partners as required, through agreed governance arrangements;

- (c) That the excellent work of officers and partners across a range of services and sectors connected to the Street Support Partnership and the wider homeless network, during this difficult time for many, be acknowledged;
- (d) That the Council's Leadership Team be requested to receive an annual update report on the progress made in this area.

60 Locality working in our most disadvantaged communities: tackling poverty and inequality and Covid-19 recovery

The Director of Communities and Environment submitted a report that provided an update on the role of Community Committees and Elected Members in locality working, provided details of how the application of the principles for locality working were being progressed, highlighted the emerging impact of Covid-19 in Leeds' most disadvantaged communities and the social and economic interventions which were being made to address this and detailed the Neighbourhood Improvement Board's role in such matters.

Members highlighted the key partnership role which had been played by the Scrutiny Board (Environment, Housing and Communities), alongside cross-Scrutiny Board working in helping to develop the locality working approach which had been adopted.

In discussing the report, Members emphasised the vital role played by Neighbourhood Networks in communities, noted the effectiveness of locality working, with the response to the pandemic being given as an example, and highlighted the value of locality based decision making.

Responding to a Member's comments regarding the importance of ensuring a universal offer of provision across all communities in the city, the Board received further detail on the work ongoing in this area, with the response to the pandemic again being used as an illustration of the progress being made. Members also emphasised the need to continue to focus upon the needs of the priority neighbourhoods, and emphasised how the development of the locality working approach needed to continue at pace, given the impact that the pandemic was having on communities across the city.

RESOLVED -

- (a) That the contents of the submitted report be noted;
- (b) That the positive comments of the Environment, Housing and Communities Scrutiny Board on the strong progress made to date, be noted;
- (c) That the Executive Member for Communities be requested to work with the Chair of the Environment, Housing and Communities Scrutiny

Board in order to consider the engagement of other Scrutiny Boards in such work;

- (d) That the Director of Communities and Environment and the Director of Resources and Housing be requested to consider the implications of the work to date in terms of organisational development and design work in the Council;
- (e) That the Directors of Communities and Environment, Resources and Housing, and City Development be requested to consider the implications of the progress made to date for further improving the connectivity of the city's most disadvantaged neighbourhoods in terms of economic opportunities and aligning capital investment programmes.

61 Investing in our Neighbourhoods - Approval for Phase 2 of Group Repair in Holbeck

The Director of Resources and Housing submitted a report which sought the Board's authorisation to inject £3.9m into the Capital Programme for the purposes of Phase 2 of the Holbeck Group Repair scheme, which included £2.65m from the Government's Get Building Fund, and £1.25m from private sector contributions, Energy Company Obligation funding and the Housing Revenue Account. In addition, the report requested that the management of the project and subsequent approvals be designated to the Director of Resources and Housing.

Members welcomed the proposals in the submitted report, highlighting the range of benefits that the delivery of phase 2 of the scheme would bring to the community in terms of energy efficiency, improved street scene and general improvements to residents' quality of life. The impact that the proposals would bring in terms of carbon reduction were also highlighted.

RESOLVED -

- (a) That the injection of £3.9m into the Capital Programme be authorised, of which £2.65m is secured funding from the Leeds City Region via Government's Get Building Fund, and £1.25m from the Housing Revenue Account, Energy Company contributions and private sector owners' contributions;
- (b) That the management of the project and subsequent approvals be designated to the Director of Resources and Housing.

INCLUSIVE GROWTH AND CULTURE

62 Update on Leeds City Council's preparations for the UK's exit from the European Union

Further to Minute No. 57, 4th September 2019, the Chief Executive submitted a report which provided an update on the current stage of Brexit negotiations during the Transition Period, and the preparations that Leeds City Council continued to make for the UK's exit from the European Union.

By way of introduction to the report, the Chief Executive provided the Board with an update on the current position nationally, and also in respect of the preparation work which continued in Leeds specifically regarding the EU Settlement Scheme, and also in respect of the liaison taking place with the business community around its preparedness.

Members highlighted the need to ensure that any opportunities arising from the UK's exit from the EU were maximised. However, as the end of the transition period approached, emphasis was placed upon the importance of clarity being provided around the UK's position upon exiting the EU in order to assist with related preparations.

It was also highlighted that the city's long term relationship with partners across Europe and beyond would continue.

RESOLVED – That the current national position and the Council's next steps to prepare the Council and the city for the UK's exit from the EU, as outlined within the submitted report, be noted.

63 A review of statues in Leeds in response to Black Lives Matter

The Director of City Development submitted a report which presented and invited the Board's consideration of the findings and recommendations from the review undertaken into statues in Leeds by Honorary Alderwoman Alison Lowe.

The Chair welcomed Honorary Alderwoman Lowe to the meeting, who extended her thanks to all in the reference group who had contributed towards the independent review and presented to the Board the key findings and recommendations arising from it.

Members discussed the value of the review which had been undertaken, the importance of learning from and interpreting the past, highlighted the importance of celebrating the contributions which had been made to the city by a range of communities, and emphasised the potential for further cultural outcomes to be delivered as a result of the review being undertaken.

RESOLVED -

- (a) That Honorary Alderwoman Alison Lowe and the reference group be thanked for their important contribution to this work;
- (b) That it be noted that the review did not include proposals to remove any existing statues in Leeds, but that it recommends a number of initiatives to improve understanding of history, and to better recognise the role of diverse communities and individuals in the city;
- (c) That the Chief Officer Culture and Sport and the Chief Officer Parks and Countryside be requested to bring forward proposals to refresh public information boards in relation to statues on Woodhouse Moor in line with the recommendations in the review;

- (d) That the Council's support for the development of a commemorative artwork in City Park honouring David Oluwale, and for the installation of Pippa Hale's artwork 'Ribbons', as described in section 3 of the submitted report, be agreed;
- (e) That all the other recommendations of Honorary Alderwoman Lowe's review, as listed in section 2.10 of the submitted report, be accepted, and that the Chief Officer Culture and Sport be requested to work with others in order to take these matters forward;
- (f) That the other initiatives, as described within section 3 of the submitted report, which are also being developed in response to the issues raised by the Black Lives Matter movement, be noted.

64 Update on Coronavirus (COVID-19) Pandemic - Response and Recovery Plan

Further to Minute No. 40, 24th September 2020, the Chief Executive submitted a report which provided an update on the continued Coronavirus (COVID-19) work being undertaken across the city including the recovery approach, outbreak management, and current issues and risks. The report also noted that the city's multi-agency command and control arrangements continued to be used alongside the Response and Recovery plan with the aim of mitigating the effects of the outbreak on those in the city, especially the most vulnerable, and to help prepare for the longer term stages of recovery planning.

With the agreement of the Chair, the submitted report had been circulated to Board Members as a late item of business prior to the meeting for the reasons as set out in section 9 of the submitted report, and as detailed in Minute No. 50.

Members were provided with an update on the latest developments from both a local and national perspective. This included the current position regarding discussions with Government in respect to Leeds and the discussions taking place with other Local Authorities; Leeds' Tier 2 (High Risk Alert) status; the latest infection and positivity rates in the city; the liaison taking place with partner organisations and the range of sectors across Leeds; with it being noted that Members and relevant parties would continue to be kept informed of any related developments.

Members then discussed a range of issues including:

- the extent to which localised Government restrictions were helping to reduce infection rates in communities;
- the representations which were being made to Government regarding the relevant knowledge and expertise within communities and the need for a more localised approach towards initiatives such as test and trace;
- the need for a unified approach when making representations to Government, and the importance of continuing to work with partners across all sectors;

- the initiatives that the Council could potentially consider to help support the business sector, with a suggestion being made regarding city centre car parking charges;
- the need for further clarity to be sought around the thresholds which triggered localised restrictions in a locality or region, the overall need for clear messaging and the support which needed to be provided to members of the community in order to keep them informed and help them abide by any restrictions;
- clarification was provided regarding the process by which formal discussions on such matters took place between the Local Authority and Government, and Members received further detail on the latest position regarding such discussions with Government and also with other Local Authorities.

RESOLVED –

- (a) That the updated context, progress and issues, as detailed within the submitted report, as we move into a period of increased national Government restrictions to respond to the Covid-19 pandemic, which is anticipated to last for at least six months, combined with the outcome of discussions about the new Covid-19 Alert system which could bring further government restrictions, be noted;
- (b) That the emerging issues for consideration during the next phase of response and recovery, as detailed in the submitted report, including winter pressures on the health and care system, flood risk and extreme weather, local government finance and capacity concerns and EU Exit, be noted;
- (c) That the need for a city-wide approach towards controlling transmission, given high rates of prevalence across all the city's Wards, be recognised, alongside the need for enhanced actions and engagement in those areas with the highest rates;
- (d) That the new responsibilities of Local Authorities to implement self-isolation support payments and new powers of the Police to enforce Covid-19 regulations, be noted;
- (e) That in respect of the financial implications for the Council arising from the Coronavirus pandemic, the contents of the submitted report be used as context when the Board considers the more detailed financial health monitoring report, as detailed at Minute No. 67, and the Leeds Economic Recovery Framework report, as detailed at Minute No. 65.

65 Leeds Economic Recovery Framework

The Director of City Development submitted a report presenting the Council's proposed approach towards economic recovery from the COVID-19 pandemic, which set out background information on the pandemic and the city's response, together with what was happening at a local level which aimed to continue to ensure economic recovery from the crisis whilst also continuing to deliver Inclusive Growth.

It was noted that an approach rather than a fixed plan was being proposed, with the aim of ensuring that this would enable the Council and the city to adapt quickly during this uncertain period, whilst striving to build more resilience into Leeds' economy. The 3 pillars underpinning the approach, namely, 'Respond', 'Reset and Renew' and 'Build Resilience' were highlighted together with an outline of the actions to be taken within those pillars.

Responding to a Member's comments, the Board was provided with further detail regarding the actions which were being taken in order to help deliver support and economic recovery in the immediate and short term, whilst also looking towards the medium to longer term.

In addition, a Member highlighted the importance of providing support not only in terms of the city centre economy but also in terms of more localised district centre economies.

RESOLVED -

- (a) That the proposed Leeds Economic Recovery Framework, as appended to the submitted report, which complements the Leeds Inclusive Growth Strategy and which sets out the Council's approach towards recovery from the COVID-19 pandemic for the city of Leeds, be approved;
- (b) That it be noted that the Framework will be used as the foundation to begin a conversation with partners and stakeholders on how to recover and build resilience into the Leeds economy moving forwards;
- (c) That it be noted that the officer responsible for leading on this economic recovery approach is the Director of City Development.

RESOURCES

66 Improving Air Quality in the City (Clean Air Charging Zone (CAZ) update)

The Director of Resources and Housing and the Director of City Development submitted a joint report presenting a summary of the findings from the review into the Leeds Clean Air Zone (CAZ) and which detailed the strategy to ensure that compliance would be maintained, with information also being provided on the other air quality measures which were being progressed in the city. In addition, the report also provided information regarding the distribution of financial support to affected sectors and details the current budget position of the CAZ.

By way of introduction to the report, the Executive Member confirmed that following a joint review with Government, the Council and the Government had jointly agreed that Leeds had achieved compliance with the Government's EU compliance (PCM) model and would maintain compliant into the future, and consequently, the CAZ was no longer required.

The Executive Member also made reference to the correspondence confirming this which had recently been received from Rebecca Pow MP and had been circulated to Board Members for their information in advance of the meeting.

Also, it was highlighted that in moving forward, although the legal requirement had been met, the Council wanted to build upon the momentum achieved and continue to improve the city's air quality, which would require an update of the city's air quality strategy and the involvement of Scrutiny in such matters. The Executive Member also provided an update and clarification regarding the current position in respect of clean air funding.

Responding to a Member's enquiries, it was undertaken that officers would provide the Member in question with further detail regarding the range of targets which were in place on a national, West Yorkshire Combined Authority and Leeds level to become carbon neutral.

Also, the Board received further information regarding the CAZ infrastructure which had been installed, and in response to a specific enquiry, it was confirmed that at present, there were no plans to introduce a congestion charge in Leeds.

Responding to a Member's concerns, the actions which were intended to be taken towards the continued improvement of air quality in the city were reiterated.

RESOLVED -

- (a) That the outcome of the review into Leeds air quality compliance achieving legal compliance requiring the cancellation of the proposed Leeds Clean Air Charging Zone ("Leeds CAZ"), be noted;
- (b) That the necessary authority to take any formal steps under the Transport Act 2000 to revoke the Leeds Clean Air Zone Charging Order (No. 01) that was made on the 19th December 2018, be delegated to the Director of City Development in conjunction with the City Solicitor;
- (c) That the funding repurposing package which has been requested from Central Government, be noted;
- (d) That the high level approach towards the development of the "Air Quality Strategy 2021 – 2030", be approved.

67 Financial Health Monitoring 2020/21 – Month 5

The Chief Officer Financial Services submitted a report presenting the projected financial health position of the Authority for 2020/21, as at month 5 of the financial year.

As part of the introduction to the report, the Board received an update on the ongoing discussions which continued with Government regarding the

provision of further support for the current financial year, with it being noted that the Government's response was expected in late November, and that the intention was to provide the Board with further updates at the November and December meetings. Once the outcome from Government was provided, it would be at this point when it would be known whether or not the Council would need to consider emergency provisions to balance the budget.

Responding to a Member's enquiries, the Board was provided with an update on the work being undertaken with regard to emergency provisions which may potentially be required to balance the Council's budget, dependent on the outcome of the Government's response regarding the provision of further support.

Also, Members discussed the approach which had been taken by the Council with regard to the Minimum Revenue Provision, and in response to a specific enquiry regarding the potential cost to the Council should any further national lockdown restrictions be introduced, it was undertaken that officers would respond to the Member in question directly on this.

In response to a Member's enquiry, the Board was provided with further detail regarding the estimated increase in Children Looked After residential costs due to the pandemic during 2020/21.

RESOLVED –

- (a) That the projected financial position of the Authority, as at Month 5 of the financial year, together with the projected impact of COVID-19 on that position, as detailed within the submitted report, be noted;
- (b) That it be noted that the position reported does not reflect the potential effects of any further local or national lockdown arrangements not yet introduced, which could impact upon these financial projections;
- (c) That it be noted that the remaining financial gap will still require significant savings and further support from Central Government;
- (d) That it be noted that the Authority is awaiting a response to a request for further Government financial support this year, and this will inform any further action that the Council may need to take in order to deliver a balanced budget position in this financial year.

68 Revenue Budget Update 2021/22 and Budget Savings Proposals

Further to Minute No. 43, 24th September 2020, the Chief Officer Financial Services submitted a report detailing the actions which were underway and proposed to address the financial gap for 2021/22, currently estimated at £118.8m. The report also presented a series of savings proposals to contribute towards the Council achieving a balanced budget for 2021/22 and, where appropriate, sought agreement to begin meaningful consultation with staff, trade unions, service users and the public, as required.

Members welcomed the early sight of the proposals detailed within the submitted report.

Responding to Members' enquiries about a number of proposals and the directorate based information within the report, it was noted that, further to the report submitted to the Board in September, the proposals detailed in the submitted report were not final, and that given the scale of the financial challenge being faced, these proposals were being considered at this time as part of the wider process which would see the initial budget proposals submitted to the Board later in the year.

In response to a specific enquiry, the Board received an update regarding the Government's latest announcement regarding its Comprehensive Spending Review.

RESOLVED –

- (a) That the financial position for 2021/22, as outlined within the submitted report be noted, with it also being noted that further savings are required to deliver a balanced budget position;
- (b) That it be noted that the 'Business as Usual' savings and the decisions to give effect to them shall be taken by the relevant Director or Chief Officer in accordance with the Officer delegation scheme (Executive functions);
- (c) That the recommendations within the 'Service Review' proposals as detailed at Appendix 2b of the submitted report be agreed, and that agreement be given for consultation to commence; and that it be noted that decisions to give effect to them shall be taken by the relevant Director or Chief Officer following the consultation period, in accordance with the Officer delegation scheme (Executive functions), save where the Leader or Director considers that the matter should be referred to Executive Board for consideration;
- (d) That it be noted that the next Best Council Plan update will be brought to Executive Board in September 2021.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute. Also, it was noted that whilst Councillor Lamb was attending the Board meeting in a non-voting capacity, were he able to, he would have abstained from voting on the decisions referred to within this minute)

69 Accelerated Capital Receipts and Estate Rationalisation

Further to Minute No. 46, 24th September 2020, the Director of City Development submitted a report regarding the approach to Estate Realisation and the generation of Capital Receipts. Specifically, the report provided more detail of the proposed next tranche of accelerated disposal properties which were targeting December 2020 auction dates.

Responding to a Member's concern, the Board discussed and was provided with further information on the proposal regarding East Lodge, Temple Newsam Estate, with specific reference to the consultation process which had been undertaken in respect of this.

A Member's comments regarding Leeds Sailing and Activities Centre were noted.

RESOLVED –

- (a) That the accelerated disposal of those properties as set out in Table 3.1 of the submitted report, which have already been agreed as part of the Capital Receipt Programme, be supported;
- (b) That the injection of those additional properties to be introduced into the Capital Receipt Programme, as set out in Table 3.2 of the submitted report, be agreed, with agreement also being given for those properties to be accelerated for disposal;
- (c) That it be noted that further reports will be presented to Executive Board providing updates on progress, and seeking approval to sell where properties do not form part of the current approved Capital Receipts Programme;
- (d) That it be noted that the disposal of properties and the identification of a strategic approach towards the Council's estate is the responsibility of the Director for City Development.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute. Also, it was noted that whilst Councillor Lamb was attending the Board meeting in a non-voting capacity, were he able to, he would have abstained from voting on the decisions referred to within this minute)

DATE OF PUBLICATION: FRIDAY, 23RD OCTOBER 2020

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 5.00 P.M. ON FRIDAY, 30TH OCTOBER 2020

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